

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
April 21, 2008

**1) PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

The regular meeting of the Board of Trustees of the Village of Deer Park was held on Monday, April 21, 2008 at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the counties of Lake and Cook, Illinois. President Gifford called the meeting to order at 7:00pm. Village officials and guests recited the Pledge of Allegiance.

**2) ROLL CALL AND DETERMINATION OF A QUORUM**

Upon roll call, the following were present: President Gifford, Trustees Pratscher, Kizior, Plautz, Kellermann, Rotter, and Thrun. The following Village officials were absent: none. Other Village officials present were Treasurer Stade, Administrator Connors, Clerk Meyle, Engineer Gordon, Building Permit Coordinator Doniec, and Attorney Tappendorf. President Gifford stated there is a quorum.

**3) APPROVAL OF AGENDA**

MOTION: by Trustee Kellermann to amend the agenda by removing item 7B – Approval of payment to Dailey Electric for \$5,363.49. Upon voice vote: YES: (2) / NO: (4) / ABSENT: (0). Motion failed 2/4

MOTION: by Trustee Rotter to amend the agenda by removing item 7E – Approval of payment to Division 10 Supplies for \$13,610.00. Upon voice vote: YES: (2) / NO: (4) / ABSENT: (0). Motion failed 2/4

MOTION: by Trustee Thrun to approve the agenda. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**4) APPROVAL AND RELEASE OF MINUTES**

MOTION: by Trustee Thrun to approve and release the minutes from the Board of Trustees Regular Meeting held March 17, 2008 and Special Meeting held March 31, 2008. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**5) PUBLIC COMMENTS**

Robert Levine of 24600 Middlefork Road addressed the Board regarding sales tax.

Connie Pohlmen of 201 Wicker addressed the Board regarding property values and assessment.

Kurt Eldrup of 20429 N. Rand Road addressed the Board regarding Muddy Paws property issues.

Timothy Asta of Extenet Systems 1901 S. Meyers Road, Oakbrook Terrace addressed the Board regarding the Leap Wireless Distributed Antennae System project.

Leah Peszek of 20603 Landmark Lane and Linda Mesin of 22535 Hollington Lane addressed the Board regarding the Kildeer Police Department's response to the drunk driving issue in Swansway subdivision.

Mary Lahr of 201 Rue Touraine addressed the Board regarding office procedures.

Rita Finley of 21900 Green Forest addressed the Board regarding the park on Old Farm Road.

**6) VILLAGE ENGINEER – REPORT AND RECOMMENDATIONS**

A. 2008 Road Project Bid results – low bid from Arrow Road Construction for \$291,317.95

MOTION: by Trustee Kellermann to accept the bid of \$291,317.95 from Arrow Road Construction for the 2008 General Fund Street Maintenance Program. Upon roll call: YES: (6) Plautz, Thrun, Kellermann, Rotter, Kizior, and Pratscher / NO: (0) / ABSENT: (0). Motion carried 6/0

B. 2008 MFT Bid results – low bid from Geske & Sons, Inc. for \$168,915.80

MOTION: by Trustee Kellermann to accept the bid of \$168,915.80 from Geske & Sons, Inc. for the 2008 MFT Street Maintenance Program. Upon roll call: YES: (6) Plautz, Thrun, Kellermann, Rotter, Kizior, and Pratscher / NO: (0) / ABSENT: (0). Motion carried 6/0

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
April 21, 2008

C. Hometown Electric quote regarding Long Grove Road sanitary lift station repairs for \$1,200.00

MOTION: by Trustee Pratscher to approve the \$1,200.00 proposal from Hometown Electric for electrical repairs needed on the Long Grove Road lift station; the repair will be paid for with MWRD and Special Service Area funds. Upon roll call: YES: (5) Plautz, Thrun, Rotter, Kizior, and Pratscher / NO: (0) / ABSENT: (1) Kellermann.

Motion carried 5/0

D. D'Angelo Park culvert and pathway repair proposal from Ela Township for \$9,250.00

MOTION: by Trustee Kellermann to accept the proposal from the Ela Township Highway Department for \$9,250.00 for the repair of the damaged path and culvert in D'Angelo Park; in order for the repair to be included in the 2007-2008 budget, completion of the repairs must be approved by Engineer Gordon and paid for no later than April 30, 2008. Upon roll call: YES: (5) Plautz, Thrun, Rotter, Kellermann, and Pratscher / NO: (0) / ABSENT: (0) Kellermann / OBSTAIN: (1) Kizior.

Motion carried 5/0

At this time, agenda item 9Fii was addressed.

**HAMILTON PARK FLOODING**

Mike Behrens of Behrens Landscaping gave a presentation regarding options for correcting the flooding problems in Hamilton Park.

**7) VEHE FARM**

A. Pat Winkelman provided a written monthly report regarding the Vehe Foundation's activities and accounting. Pat Winkelman and Teri Bridge gave a tribute to John Wagner, an eight-year Vehe Foundation member and leader who is moving to Mexico.

B. Approval of payment to Dailey Electric for \$5,363.49 (Barn and Office septic systems)

MOTION: by Trustee Thrun to approve payment of Dailey Electric invoices totaling \$5,363.49: invoice #8838 (\$1,953.49 for the Vehe Farm Septic Pump), #8839 (\$1,645.00 for Trenching for the Vehe Farm Septic Pump), and #8840 (\$1,765.00 for Conduit Installation for the Vehe Farm Septic Pump). Upon roll call: YES: (4) Plautz, Thrun, Kizior, and Pratscher / NO: (2) Kellermann and Rotter / ABSENT: (0).

Motion carried 4/2

C. Approval of payment to Pepper Construction Company for \$22,271.00 (Pay Application #8)

MOTION: by Trustee Kizior to approve payment of Pepper Construction's pay application #8 totaling \$22,271.00. Upon roll call: YES: (4) Plautz, Thrun, Kizior, and Pratscher / NO: (2) Kellermann and Rotter / ABSENT: (0).

Motion carried 4/2

D. Approval of payment to Oakbrook Mechanical Services, Inc. for \$2,205.00

MOTION: by Trustee Pratscher to approve payment to Oakbrook Mechanical Services, Inc. in the amount of \$2,205.00 contingent upon receipt of the required waiver of lien. Upon roll call: YES: (4) Plautz, Thrun, Kizior, and Pratscher / NO: (2) Kellermann and Rotter / ABSENT: (0).

Motion carried 4/2

E. Approval of payment to Division 10 Supplies, Inc. for \$13,610.00

MOTION: by Trustee Kizior to approve payment of Division 10 Supplies, Inc. invoices totaling \$13,610.00 (invoice #W2949 (\$411.00), invoice #W2586 (\$853.00), invoice #W2696 (\$4,000.00) and invoice #W2539 (\$8,346.00)).

Payment is to be made contingent upon the following conditions being met:

- ♦ Jim Peterson must provide clarification that these invoices have not been paid previously to either R. W. Clark or Division 10 Supplies, Inc.
- ♦ Jim Peterson must provide copies of the material waivers for August 2005 Pay Request #14.
- ♦ A final waiver of lien must be received from Division 10 Supplies, Inc. for invoices #W2949 (\$411.00), invoice #W2586 (\$853.00), invoice #W2696 (\$4,000.00) and invoice #W2539.
- ♦ Copies of all of the requested waivers are to be made available to the Board members upon receipt.

Upon roll call: YES: (4) Plautz, Thrun, Kizior, and Pratscher / NO: (0) / ABSENT: (0) / OBSTAIN: (2) Kellermann and Rotter.

Motion carried 4/2

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
April 21, 2008

F. Approval of payment to Jensen Plumbing & Heating for \$6,189.00 Vehe Barn septic system

MOTION: by Trustee Thrun to approve payment to Jensen Plumbing & Heating in the amount of \$6,189.00 for repair of the Vehe Barn septic lift station. Upon roll call: YES: (5) Plautz, Thrun, Kizior, Kellermann, and Pratscher / NO: (1) Rotter / ABSENT: (0). Motion carried 5/1

**8) VILLAGE ATTORNEY – REPORT AND RECOMMENDATIONS**

**9) REPORTS FROM PRESIDENT, TRUSTEES, ADMINISTRATOR, AND CLERK**

**A. President Gifford:**

i) President Gifford updated the Board regarding the Coalition Against the Canadian National Acquisition stating that he had attended a meeting of area municipal leaders and county representatives and that a board of county representatives was being formed to address the issue at the county level.

ii) Request from Barrington Area Council of Aging, Inc. for an annual contribution

MOTION: by Trustee Kizior to approve making a contribution to the Barrington Area Council on Aging in the amount of \$750.00 as amended. Upon roll call: YES: (4) Pratscher, Thrun, Kizior, and Gifford / NO: (3) Kellermann, Rotter, and Plautz / ABSENT: (0). Motion carried 4/3

iii) Request from OMNI Youth Services for an annual contribution of \$1,000.00

MOTION: by Trustee Thrun to approve making a contribution to OMNI Youth Services in the amount of \$1000.00. Upon roll call: YES: (2) Thrun and Kizior / NO: (4) Kellermann, Rotter, Pratscher, and Plautz / ABSENT: (0). Motion failed 2/4

MOTION: by Trustee Plautz to approve making a contribution to OMNI Youth Services in the amount of \$750.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

iv) Proposal from Dailey Electric for additional parking lot lighting for \$19,850.00, plus approximately \$6,000.00 for light fixtures and poles (estimated total cost \$25,850.00)

After discussion the general consensus of the Board was to review the specification sheets for the current parking lot fixtures to see if those fixtures could accommodate higher wattage light bulbs that would provide more light.

**B. Trustee Kellermann- Roads and Public Utilities:**

i) Vehe Farm – addressed earlier in the agenda with item 7B  
a) Dailey Electric  
b) Payment Procedures

ii) Trustee Kellermann reported that he had received a Drainage Maintenance Inventory from the Village Engineer prioritizing the drainage issues identified through out the Village. Trustee Kellermann stated that the cost for fixing each issue will have to be determined.

**C. Trustee Kizior—Finance:**

i) Approval of annual budget for Fiscal Year ending April 30, 2009  
Trustee Rotter reported that he had three issues that needed to be addressed prior to considering the 2008-09 Budget: pond treatment, Charles E. Brown tree treatment, and park port-o-potties.

MOTION: by Trustee Rotter to accept the bid from Environment Aquatic Management for pond algae and duckweed treatment in the amount of \$4,400.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

A discussion ensued regarding park tree treatment with the consensus of the Board being to leave the tree trim and cut down line item at \$5,000 as that amount should be sufficient to cover treatment for all trees that require it throughout the Village parks.

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
April 21, 2008

A discussion ensued regarding park port-o-potties with the consensus of the Board being to add \$1,000 to the Landscaping and Maintenance line item to cover the park port-o-potties.

A discussion ensued regarding the elimination of the Reimbursement to Homeowners Associations budget with the consensus of the Board being to put \$5,000 back in the budget for this item.

MOTION: by Trustee Plautz to remove the Old Farm Park play equipment line item from the budget. Upon voice vote: YES: (1) / NO: (5) / ABSENT: (0). Motion failed 1/5

Trustee Kizior pointed out that no funds had been budgeted to cover the grading required on the Vehe property to address the drainage problems that have been identified. Trustee Kizior recommended that, since the General Fund Road Program bid came in \$30,000 lower than what had been budgeted, the difference could be used to cover the cost of grading the Vehe grounds. The general consensus of the Board was to go ahead with Trustee Kizior's recommendation.

MOTION: by Trustee Kizior to approve the 2008-2009 Budget amended as follows: \$1,000 was added to Park Landscaping and Maintenance for port-o-potties, \$5,000 was added to Parks for Reimbursements to Homeowners Associations, and the amount budgeted for Snow and Ice Control under Roads and Drainage was increased to \$120,000. Upon roll call: YES: (5) Thrun, Kellermann, Rotter, Pratscher, and Kizior / NO: (1) Plautz / ABSENT: (0). Motion carried 5/1

ii) Approval of Supplemental Appropriation Ordinance for fiscal year ending April 30, 2008

MOTION: by Trustee Kizior to approve the Supplemental Appropriation Ordinance for the fiscal year ending April 30, 2008 amended as follows to account for the \$10,000 D' Angelo Park path and Culvert repair: the Repair and Maintenance Supplemental Appropriation Adjustment was lowered by \$10,000 to \$39,000. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

**D. Trustee Plautz – Health & Sanitation:**

**E. Trustee Pratscher – Planning and Zoning:**

- i) Trustee Pratscher reported that the Plan Commission met on April 14, 2008 to hold a hearing to discuss chapter 158 (zoning) of the municipal code regarding the regulation of accessory buildings and uses.
- ii) Trustee Pratscher provided a report summarizing residential and commercial building permit activity from 2006 – present. Also provided in the agenda materials was a detailed report prepared by Permit Coordinator Josie Doniec.

**F. Trustee Rotter –Parks and Recreation:**

- i) Trustee Rotter thanked Randy Kranz of All Secure Lock & Key for donating the removal of and the replacement of the locks at the Town Center Park and D' Angelo Park.
- ii) Hamilton Park flooding with Mike Behrens of Behrens Landscaping – addressed earlier in the agenda.
- iii) Trustee Rotter presented the following Homeowner Association Reimbursement requests for approval:

MOTION: by Trustee Rotter to approve the Oak Ridge Homeowners Association Reimbursement request in the amount of \$700.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to approve the Squires Homeowners Association Reimbursement request in the amount of \$200.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to approve the Chapel Hill Homeowners Association Reimbursement request in the amount of \$750.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
April 21, 2008

MOTION: by Trustee Rotter to approve the Dover Pond Homeowners Association Reimbursement request in the amount of \$750.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to approve the Deer Path Estates Homeowners Association Reimbursement request in an amount not to exceed \$750.00 and contingent upon receipt of all invoices. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

iv) Discussion on notifying Homeowner Associations concerning Village budget for 2008/9 regarding landscape reimbursements – addressed earlier in the agenda.

v) Trustee Rotter reported that he needed the Board to approve the rejection of all of the lawn maintenance and fertilizing bids as he had negotiated other arrangements.

MOTION: by Trustee Rotter to reject all of the bids for lawn maintenance and fertilizing. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

vi) Trustee Rotter presented the following park maintenance proposals for approval:

MOTION: by Trustee Rotter to approve the M & S Landscaping proposal for mowing in the amount of \$15,010. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to approve the M & S Landscaping proposal for park clean-ups as follows: spring clean-up in the amount of \$930.00; fall clean-up in the amount of \$830.00; and monthly cleanings in the amount of \$5,600. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to approve the M & S Landscaping proposal for mowing in the amount of \$15,010. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to approve the TruGreen proposal for fertilizing in the amount of \$2,500. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

MOTION: by Trustee Rotter to accept the bid from Environment Aquatic Management for pond algae and duckweed treatment in the amount of \$4,400.00. Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

vii) Trustee Rotter requested approval of the tree care plans for all of the Village parks,

MOTION: by Trustee Rotter to accept the bid from Autumn Trees in the amount of \$1,115.00 for the treatment of the Austrian and Scotch pine trees in Charles E. Brown Park and to approve an additional \$885.00 for the treatment of the Austrian and Scotch pine trees in the remaining Village parks. (Total park tree treatment not to exceed \$2,000.00). Upon roll call: YES: (6) Thrun, Kellermann, Rotter, Pratscher, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

viii) Trustee Rotter reported that the letter notifying the Village businesses about the windscreen park sponsorship program has been drafted and will be going out shortly.

Trustee Pratscher pointed out that the Village sign ordinances may need to be reviewed and an exception requested through the Building Review Board with regard to the windscreen advertisements.

Village of Deer Park  
Regular Board of Trustees Meeting Minutes  
April 21, 2008

**G. Trustee Thrun – Public Safety:**

Trustee Thrun reported that he had addressed two public safety issues with the Kildeer Police this month: one is the drunk driving issue in Swansway subdivision and the other is a long standing dispute between neighbors living in the vicinity of Lake Cook Road.

**H. Administrator Connors:**

i) Administrator Connors reported that he received a 2007 annual report from ComEd which is available for review at the Village Office.

ii) Administrator Connors reported that he received a letter from Sikich regarding the Village's compliance to the IMF grant guidelines for the Connect-CTY award.

**I. Clerk Meyle:**

Clerk Meyle reported that Connect-CTY sent a representative to provide training; the Connect-CTY link is up and running on the Village website.

**10) APPROVAL OF INVESTMENT FUND REPORT FOR MARCH 2008:**

MOTION: by Trustee Kizior to approve the Investment Fund Report for March 31, 2008 in the amount of \$1,685,169.82. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**11) CASH DISBURSEMENTS:**

Treasurer Stade pointed out that three changes have been made to the cash disbursements since her report was printed: the OMNI Youth Services amount was lowered to \$750.00, the Hinckley Springs amount was lowered to \$46.52, and the check to Trustee Rotter in the amount of \$127.25 was voided bringing the cash disbursement amount to \$349,068.75.

MOTION: by Trustee Thrun to approve cash disbursements for March 18, 2008 to April 21, 2008 in the amount of \$349,068.75. Upon roll call: YES: (6) Pratscher, Kellermann, Thrun, Rotter, Kizior, and Plautz / NO: (0) / ABSENT: (0). Motion carried 6/0

**12) KILDEER POLICE REPORT – MARCH 2008:**

No report was given, but materials were provided in the agenda packet regarding Summary of Criminal Offenses, STEP locations, citations by location, comparison of arrests, and comparison of activity.

**13) ADJOURNMENT:**

MOTION: by Trustee Kizior to adjourn. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

The Regular Board of Trustees Meeting was adjourned at 11:15pm.

---

H. Scott Gifford, Village President

---

Susan Meyle, Village Clerk