

**1) PLEDGE OF ALLEGIANCE AND CALL TO ORDER**

The regular meeting of the Board of Trustees of the Village of Deer Park was held on Monday, April 20, 2009 at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the counties of Lake and Cook, Illinois. President Gifford called the meeting to order at 7:00pm. Village officials and guests recited the Pledge of Allegiance.

**2) ROLL CALL AND DETERMINATION OF A QUORUM**

Upon roll call, the following were present: President Gifford, Trustees Pratscher, Kizior, Kellermann, Rotter, Plautz and Thrun. The following Village officials were absent: none. Other Village officials present were Administrator Connors, Clerk Meyle, Attorney Keller, Permit Coordinator Doniec, Treasurer Stade, Engineer Gordon, and Administrative Assistant Pagano. President Gifford stated there is a quorum.

Pat Winkelman of the Vehe Farm Foundation; Susan Raaths of PEO; Jim Tasnor of NICOR; and representatives of Smart Farm were also present.

**3) APPROVAL OF AGENDA**

**MOTION:** by Trustee Pratscher to approve the agenda as amended moving item (8C) Village Attorney – Report and Recommendations - Ordinance Authorizing NICOR to Construct, Operate and Maintain a Gas Distributing System in Deer Park to follow Public Comments; adding item (10Fiii) Report from Trustee Rotter - Parks and Recreation - Discussion of Opportunities for the Charles E. Brown and D'Angelo Parks; and adding a Discussion of Lake Zurich Road Repair to item (10Ci) Report from Trustee Kizior – Finance - Approval of FY 2010 Budget. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**4) APPROVAL AND RELEASE OF MINUTES**

**MOTION:** by Trustee Thrun to approve and release the minutes from the Board of Trustees Regular Meeting held March 16, 2009 and the Special Meeting held March 23, 2009. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**5) PUBLIC COMMENTS**

Joel Thomason of 23686 Juniper Lane addressed the Board regarding the financial focus of the Board.

Teri Bridge of 23675 Hedgeworth Court addressed the Board to thank the retiring Village officials (Pat Plautz, Howard Thrun, Joel Rotter, and Scott Gifford) for their service and contributions to Deer Park.

Al Barry of 412 Bramble Lane addressed the Board regarding the cleanup of Long Grove Road and Earth Day.

Lisa Pagano of 22853 Glenhurst Road addressed the Board regarding donating landscape bricks to the Village.

Robert Levine of 24600 Middlefork Road addressed the Board regarding the sales tax referendum.

**6) VILLAGE ENGINEER – REPORT AND RECOMMENDATIONS**

A. Final pay request from Pease Construction for Vehe Drainage Improvements in the amount of \$1,000.00

**MOTION:** by Trustee Thrun to approve the final payment of \$1,000.00 to Pease Construction for the Vehe drainage improvements upon receipt of the final waiver by the Village Engineer. Upon roll call: YES: (6) Pratscher, Rotter, Plautz, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0). Motion carried 6/0

B. Approval of payment to HT Strenger for the installation of the Town Center Park yard hydrant in the amount \$8,200.00

**MOTION:** by Trustee Rotter to approve the payment of \$8,200.00 to HT Strenger for the installation of the Town Center Park yard hydrant. Upon roll call: YES: (6) Pratscher, Rotter, Plautz, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0). Motion carried 6/0

C. Street Sweeping Proposals

Engineer Gordon presented the proposals he received for sweeping the streets in the Village's curb and gutter subdivisions Chapel Hill, Dover Pond, Field Parkway, Deer Park Boulevard, Plum Grove Road, and the downhill portion of Rainbow Road; he recommended doing the street sweeping because it is a Best Management Practice and can be credited towards the Village's IEPA-NPDES program.

**7) VEHE FARM – REPORT AND RECOMMENDATIONS**

**A. Foundation Update**

Pat Winkelman addressed the Board regarding Vehe Foundation's monthly activities; a written report was also submitted regarding additional information and accounting. Ms. Winkelman reported that the Foundation is negotiating with M & S Landscaping to have the debris piles that have accumulated on the Vehe property during the removal of invasive growth collected, chipped, and spread on the Vehe walking paths.

**MOTION:** by Trustee Rotter to approve the removal of the debris as arranged by the Vehe Foundation with the Village signing the contract with M & S Landscaping and the Foundation paying M & S for this work directly. Upon roll call: YES: (6) Pratscher, Rotter, Plautz, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

**B. Request from PEO for waiver of rental fees**

Susan Raaths addressed the Board requesting the waiving of the rental fees for use of the Vehe parking lot for the purpose of holding a plant sale to raise funds for a PEO not-for-profit women's group.

**MOTION:** by Trustee Pratscher to approve PEO's request for a waiver of rental fees for use of the Vehe parking lot for a plant sale on Saturday, May 2, 2009 contingent on the parking lot be cleaned to its original condition at the end of the sale. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).

Motion carried 6/0

**C. Request from Raje Yoga for rental agreement extension**

Administrator Connors reported that Raje Yoga's rental agreement will expire June 1, 2009; Jennifer Kondic would like to extend the agreement. Administrator Connors recommended an extension of the agreement through June 1, 2010 with the agreement continuing from there until the Village provides Raje Yoga with a 90-day termination notice.

**MOTION:** by Trustee Thrun to approve an extension of Raje Yoga's rental agreement through June 1, 2010 with the agreement continuing from there until the Village provides Raje Yoga with a 90-day termination notice. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0).

Motion carried 6/0

**8) VILLAGE ATTORNEY – REPORT AND RECOMMENDATIONS**

Item C was addressed at this time - Ordinance Authorizing NICOR to Construct, Operate and Maintain a Gas Distributing System in Deer Park

**MOTION:** by Trustee Pratscher to approve the Ordinance Authorizing NICOR to Construct, Operate and Maintain a Gas Distributing System in Deer Park. Upon roll call: YES: (6) Pratscher, Rotter, Plautz, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

**A. Ordinance approving the Zoning Map**

**MOTION:** by Trustee Pratscher to approve the 2009 Village Zoning Map. Upon roll call: YES: (6) Pratscher, Rotter, Plautz, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

**B. Resolution Approving an Intergovernmental Agreement with Smart Farm of Barrington for use of Vehe Farm property**

**MOTION:** by Trustee Pratscher to approve the Resolution Approving an Intergovernmental Agreement with Smart Farm of Barrington for use of Vehe Farm property. Upon roll call: YES: (4) Pratscher, Plautz, Kizior, and Thrun / NO: (2) Rotter and Kellermann / ABSENT: (0).

Motion carried 4/2

**C. Ordinance Authorizing NICOR to Construct, Operate and Maintain a Gas Distributing System in Deer Park – addressed earlier in the agenda.**

**9) NO REPORT**

**10) REPORTS FROM PRESIDENT, TRUSTEES, ADMINISTRATOR, AND CLERK**

**A. President Gifford:**

**i) General Information**

President Gifford reported that Richard Boykin met with U. S. Representative Melissa Bean in regard to the Village's request for appropriation funding for Village drainage projects; once the State gets back into session Mr. Boykin will work with our State Representative and Senator with regard to obtaining capital funding for Village road and drainage projects.

- ii) Request from Barrington Youth & Family Services for a \$2,500.00 contribution

MOTION: by Trustee Plautz to approve a contribution of \$2,000.00 to Barrington Youth & Family Services contingent on the receipt of data regarding the number of Deer Park residents served in the past year. Upon roll call: YES: (5) Pratscher, Plautz, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (1) Rotter.

Motion carried 5/0

**B. Trustee Kellermann - Roads and Public Utilities:**

**C. Trustee Kizior - Finance:**

- i) Approval of FY 2010 Budget and Discussion of Lake Zurich Road Repair

MOTION: by Trustee Rotter to add a road expenditure in the amount of \$142,543.12 to the proposed 2009-2010 Budget for the repair of Lake Zurich Road. Upon roll call: YES: (3) Rotter, Kellermann, and Thrun / NO: (4) Kizior, Pratscher, Plautz and Gifford / ABSENT: (0).

Motion failed 3/4

MOTION: by Trustee Kizior to add a road expenditure in the amount of \$142,543.12 to the proposed 2009-2010 Budget for the repair of Lake Zurich Road and to reduce the proposed Road Program line item by \$40,000.00 to \$400,000.00. Upon roll call: YES: (6) Kizior, Pratscher, Plautz, Rotter, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

MOTION: by Trustee Kizior to reduce the Storm Sewer Cleaning Program line item by \$1,200.00 to \$8,800.00; and to add a Street Sweeping line item in the amount of \$1,200.00 to the proposed 2009-2010 Budget. Upon roll call: YES: (6) Kizior, Pratscher, Plautz, Rotter, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

MOTION: by Trustee Kizior to approve the 2009-2010 Budget as amended with a Total Revenue of \$2,955,193.00, Total Expenditures of \$3,615,246.00, and a Net Income of -\$630,054.00. Upon roll call: YES: (6) Kizior, Pratscher, Plautz, Rotter, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

- ii) Draft Purchasing Policies and Procedures Manual

MOTION: by Trustee Kizior to approve the Purchasing Policies and Procedures Manual as amended so that all references to *employees* is changed to *employees and officers*; and so that the second box on page-4 is corrected to read \$501 - \$2,500. Upon roll call: YES: (6) Kizior, Pratscher, Plautz, Rotter, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

- iii) Ordinance Amending Ordinance 08-06 Making Appropriations for Corporate Purposes

MOTION: by Trustee Kizior to approve the Ordinance Amending Ordinance 08-06 Making Appropriations for Corporate Purposes. Upon roll call: YES: (5) Pratscher, Rotter, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (1) Plautz.

Motion carried 6/0

**D. Trustee Plautz - Health & Sanitation:**

Ordinance Consenting to the City of Highwood as an Additional Member of SWALCO with No Late Fee – addressed later in the agenda.

**E. Trustee Pratscher - Planning and Zoning:**

Trustee Pratscher reported that a Zoning Board meeting is scheduled for Monday, May 5, 2009 and a Plan Commission meeting is scheduled for Monday, May 11, 2009.

**F. Trustee Rotter - Parks and Recreation:**

- i) Deer Lake Meadows Homeowners Association Landscaping Reimbursement for \$960.00

MOTION: by Trustee Rotter to approve the Deer Lake Meadows Homeowners Association landscape reimbursement request in the amount of \$960.00. Upon roll call: YES: (6) Pratscher, Plautz, Rotter, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0).

Motion carried 6/0

- ii) Lobbyist update with regard to lobbying for Stimulus Funds – addressed later in the agenda

iii) Discussion of Opportunities for the Charles E. Brown and D'Angelo Parks  
Trustee Rotter reported that two organizations have shown interest in paying to use the Charles E. Brown and D'Angelo baseball fields if the Village would allow them to skin the infields.

Item ii was addressed at this time - Lobbyist update with regard to lobbying for Stimulus Funds

Trustee Rotter provided the Board with an internet article about a ban President Obama placed on lobbyists speaking to government officials about projects they are seeking funding for from the economic stimulus package. Attorney Keller reported that as soon as he learned about the ban, he contacted Mr. Boykin, the Village's lobbyist; Mr. Boykin assured Attorney Keller that he had been communicating with government officials on behalf of the Village in writing as the ban requires.

**Item 10D was addressed at this time - Trustee Plautz - Health & Sanitation: Ordinance Consenting to the City of Highwood as an Additional Member of SWALCO with No Late Fee**

MOTION: by Trustee Plautz to approve the Ordinance Consenting to the City of Highwood as an Additional Member of SWALCO with No Late Fee. Upon roll call: YES: (6) Pratscher, Plautz, Rotter, Kizior, Kellermann, and Thrun / NO: (0) / ABSENT: (0). Motion carried 6/0

**G. Trustee Thrun - Public Safety:**

**H. Administrator Connors:**

i) Barn lower level drainage issues

MOTION: by Trustee Pratscher to authorize the Village Administrator to solicit bids for the Lower Level Barn Drainage Project. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

ii) Performance bond for Town Center Promenade

MOTION: by Trustee Rotter to approve the acceptance of a Maintenance Bond from the Praedium Development Corporation for the site and public improvements accepted at the December 2008 Board meeting in lei of Letter of Credit. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

iii) Performance bond for Foxridge Subdivision

Administrator Connors reported that the lending bank for the Foxridge subdivision has purchased the remaining 4-lots from the developer; the Letter of Credit for \$15,000.00 to finish to final roadway lift was drawn prior to its April 1, 2009 expiration date; the \$15,000.00 is currently in the Village's possession.

**I. Treasurer Stade**

Agreement with Crowe Horwath to provide arbitrage calculation services (SSA) for \$7,500.00

MOTION: by Trustee Pratscher to approve the proposal from Crowe Horwath to provide arbitrage calculation services in the amount of \$7,500.00 to be paid for with Special Service Area funds. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**J. Clerk Meyle**

i) Connect-CTY Draft Community Notification System Use Guidelines

Clerk Meyle presented the Community Notification System Use Guidelines she drafted for Connect-CTY; the remaining component that needs to be finalized deals with emergency management coordination and should be addressed in the next few months.

ii) Village website

Clerk Meyle reported that she plans to take the Board on a tour of the Village website using the overhead screen and projector once the new officials have taken office.

iii) Village document disposal procedures and status report

Clerk Meyle reported that she met with a representative of the Secretary of State with regard to the retention, storage, and disposal of Village documents; she will update the Board as the Secretary of State makes its approvals and recommendations.

**11) APPROVAL OF INVESTMENT HELD REPORT – MARCH 2009**

MOTION: by Trustee Kizior to approve the Investments Held Report dated March 31, 2009 in the amount of \$1,876,636.33. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

**12) CASH DISBURSEMENTS**

MOTION: by Trustee Thrun to approve accounts payable dated April 20, 2009 totaling \$305,191.20 (expenditures in the amount of \$186,244.38, plus the check register in the amount of \$99,179.74, plus payroll in the amount of \$19,767.08). Upon roll call: YES: (6) Pratscher, Kellermann, Thrun, Rotter, Plautz, and Kizior / NO: (0) / ABSENT: (0). Motion carried 6/0

**13) KILDEER POLICE REPORTS – MARCH 2009**

Materials were provided in the agenda packet regarding STEP locations, citations by location, comparison of arrests, comparison of activity, and summary of criminal offenses.

**14) ADJOURNMENT**

MOTION: by Trustee Thrun to adjourn. Upon voice vote: YES: (6) / NO: (0) / ABSENT: (0). Motion carried 6/0

The Regular Board of Trustees Meeting was adjourned at 10:40pm.

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Robert Kellermann, Village President

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Susan Meyle, Village Clerk