

**Village of Deer Park  
Regular Board Meeting Minutes  
May 19<sup>th</sup>, 2003**

**p. 1 of 6**

**1. CALL TO ORDER**

The Regular meeting of the Board of Trustees of the Village of Deer Park was held on Monday, May 19<sup>th</sup>, 2003 at Charles Quentin Elementary School in the Village of Deer Park, Lake County, Illinois.

President Karl called the meeting to order at 8:04 p.m. Upon roll call the following were present: Trustees Dowell, Ekstrom, Gifford, Kizior, Plautz, and Werch. Other Village Officials present were Zoning Board of Appeals Chairman Joel Rotter, Administrator Diesen-Dahl, Clerk Smith, and Attorney Hargadon.

Guests present were: Mary Lahr (201 Rue Touraine), and Carrie Groeller (219 Rue Touraine).

**2. AGENDA CHANGES AND ANNOUNCEMENTS**

Move Consent Agenda items G and H to Trustee Kizior's report.

**3. CONSENT AGENDA**

- A. Minutes from the Regular Board of Trustees Meeting 4/21/03.
- B. Minutes from the Plan Commission Meeting held 5/5/03.
- C. Minutes from the Plan Commission Meeting held 5/12/03.
- D. Deer Park Playfields-Phase I Additional Pay Request #1 in the amount of \$3,064.00 for DeKaf construction per the memo from Engineer Gordon dated 5/12/03. Payment to be taken out of the Park Fund.
- E. Dover Pond Basketball Court Pay Request #1 in the amount of \$5,922.61 for DeKaf Construction per the memo from Engineer Gordon dated 5/12/03.
- F. Deer Park Playfields-Phase I Pay Request #5 in the amount of \$16,780.81 for DeKaf Construction per the memo from Engineer Gordon dated 5/12/03. Payment to be taken out of the Park Fund.

Trustees noted the following corrections to the Regular Board of Trustees Meeting Minutes dated 4/21/03 (Consent Agenda item A):

- 1. Page 9, "residents" should be changed to "property owners".
- 2. Page 9, "do" should be "done".
- 3. Page 10, change "VSI reduced" to "Although VSI reduced salt used in recent months, next year need to reduce salt used even further per guidelines."
- 4. Page 11, comments regarding construction attributed to Resident Ekstrom were made by Resident Carrie Groeller.

MOTION: by Gifford second by Dowell to accept Consent Agenda items A, B, C, D, E, and F, subject to changes in minutes noted above. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

**4. CALIFORNIA PIZZA KITCHEN LIQUOR LICENSE APPROVAL**

MOTION: by Gifford second by Dowell to approve the Liquor License Application for California Pizza Kitchen contingent upon receipt of final information from Kildeer Police. Upon roll call:

YES: (6) Dowell, Ekstrom, Gifford, Kizior, Plautz, Werch

NO: (0)

Motion Carried 6/0

**5. REQUEST FOR DONATION FROM THE YOUTH CONSERVATION CORPS**

MOTION: by Plautz second by Ekstrom to donate \$100 to the Youth Conservation Corps.

Upon roll call:

YES: (6) Dowell, Ekstrom, Gifford, Kizior, Plautz, Werch

NO: (0)

Motion Carried 6/0

6. **REPORTS**

A. Attorney Hargadon

i) Century Theater Water Sub-Allocation

Application and certification for water allocations with respect to Century Theater; approved by Engineer Gordon. Comes out of the Deer Park Town Center allocation.

MOTION: by Gifford second by Dowell to approve the water sub-allocation for the Century Theater. Upon roll call:

YES: (6) Dowell, Ekstrom, Gifford, Kizior, Plautz, Werch

NO: (0) Motion Carried 6/0

ii) Recapture and Sewer Fees for Annexed Properties—last month Board approved conceptual approach to fees to be assessed to properties annexed from Kildeer. Ordinance form will be presented next month.

iii) Robinson Fields Update--Still waiting on Lot 4 plans (grading plan) and Subdivision road cores that were to be done. Contacted today; notified there would not be an extension of the trial date. Attorney Hargadon conveyed if not done before trial date, Village will not settle.

B. Trustee Kizior—Parks & Recreation

i) Charlie Brown Tennis Court--No update available on resurfacing of Charlie Brown Tennis Court. Board previously approved resurfacing, but direction was to pursue resurfacing of other tennis courts at the same time. Trustee Kizior to investigate and follow up. Administrator Diesen-Dahl requested Trustee Kizior check the condition of the path from the park to Lea Road; residents have indicated that the path is in need of repair.

ii) Soccer Goals and Nets--Engineer Gordon away due to death in his family. Village placing soccer goals and nets at Vehe Farm to make soccer field useful for associations. Amounts for different size nets and goals provided by memo from Engineer Gordon dated May 12, 2003. Trustee Kizior to discuss with Lake Zurich and Barrington soccer associations to determine sizes. Village to purchase for control of equipment. Hoping to move quickly to place nets prior to the June 7<sup>th</sup> event at the Vehe Farm.

MOTION: by Werch second by Gifford to approve an expenditure not to exceed \$1600 for the purchase of one set of soccer goals and nets for the Vehe Farm soccer field (one set plus shipping and handling). Upon roll call:

YES: (6) Dowell, Ekstrom, Gifford, Kizior, Plautz, Werch

NO: (0) Motion Carried 6/0

iii) Parking Lot Lighting--Minimal level of lighting at Triangle ball field parking lot is desirable for safety reasons, similar to Charlie Brown lighting. Current estimate is \$14,500 per information received from Gewalt Hamilton. Trustee Kizior to discuss with Jim Defferville. Tabled to next month.

iv) Peterson Park--Crushed limestone is overgrown with weeds. Needs to be maintained either by weed control or replaced with asphalt on path. Discussion regarding possible alternatives. Trustee Kizior to investigate further and report.

v) Parks Mowing Schedule--Parks need to be mowed. Administrator Diesen-Dahl to check with VSI on schedule. Trustee Plautz requested public bidding process next season.

vi) Parks Weed Control--Trustee Kizior suggested begin weed control program for parks. President Karl disagreed due to potential issues (safety, comparison of

parks conditions, value of investment of time and money)); possibly need more active cutting schedule in the beginning of the season.

- vii) Algae Build-up on Ponds--Note from residents regarding algae buildup on ponds. Picture of Peterson Park illustrating build-up. Phosphorous and nitrogen get into ponds from fertilizing lawns; create algae. Some homeowners associations have treated ponds. Village participates with some homeowners associations on maintenance of parks, but does not participate in treatment of algae buildup.
- viii) Triangle Ball Field—Issues:
  - a. Mound at ball field; resolved over the weekend.
  - b. Discussion regarding preparation of the skin portion of the field. Agreement to set up the field before every game; unsure if that includes dragging screen across the infield. Trustee Dowell believes Lake Zurich and Barrington agreed Lake Zurich would handle preparation.
  - c. Arranged for garbage cans in the park, with 2 pickups of garbage per week, beginning this week.
- ix) Dover Pond Drainage—drainage after construction is almost worse than before the construction. Additional money may need to be spent to correct drainage in the park; there is standing water around the basketball court and near the swing set. Retainage was built into the agreement for the payment. Trustee Kizior to discuss with Engineer Gordon.
- x) Quentin Guard Rail--Last month Board directed Engineer Gordon look at guard rail options for Quentin. Came back with 4 options; none feasible in opinion of either Trustee Kizior or Engineer Gordon. Trustee Kizior recommends pursue landscaping approved last July along lot lines to shield residents. Will present proposal to Board in the fall. Trustee Gifford reminded that the Board previously approved money for study of landscaping and development of plan; did not approve actual landscaping.

**C. Trustee Ekstrom—Roads & Public Utilities**

**i) 2003 Road Program**

Bid for 2003 Road Programs outlined in memo from Engineer Gordon dated May 16, 2003. Six bids received; Engineer Gordon recommends awarding to Arrow Road Construction (low bidder). Question regarding Arrow performance on Deer Meadow Estates. Board believes it was a base issue, not a performance issue.

MOTION: by Ekstrom second by Werch to approve the 2003 Road Program in the amount of \$239,841.28. Upon roll call:

YES: (6) Dowell, Ekstrom, Gifford, Kizior, Plautz, Werch

NO: (0)

Motion Carried 6/0

- ii) No Thru Traffic Signs on Deer Valley—Currently there are no “no thru traffic” signs on Deer Valley. Tom Radke and Barb Evans requested sign; Trustee Ekstrom recommends adding signage. Generally have worked with homeowners association for sign placement. Trustee Ekstrom to contact Homeowners Association President to follow up. Trustee Kizior indicated Mrs. Evans also requested a stop sign be placed midway between Lake Cook and Long Grove. Trustee Werch noted that some residents in Squires are also requesting stop sign on Pheasant Trail. President Karl noted this road gets a lot of cut through traffic. Trustee Ekstrom to contact Squires President Bill Adelizzi. Additionally, Mrs. Evans requested information from Trustee Kizior on pond treatment of mosquitoes; monitored by Clarke.

- iii) No parking signs still not up at Rue Valle –near Michael D'Angelo Park (west side of road and cul de sac); Administrator Diesen-Dahl to coordinate placement. Possible problem with damage done due to car leaving roadway as a result of congestion.
- iv) Weed ordinance --controls only June through October. Should control year-round. Suggests amending to year round. Trustee Gifford concurs. Board requested change to control from April through October.

D. Administrator Diesen-Dahl

- i) Office Furniture for the Treasurers and Extra Office.  
Plan entails removal of desk currently in the extra office, placement of current Treasurers' desk into extra office, and purchase of U-shape work space for Treasurers' office for more work space and overhead bins for ready access. Have buyer for desk in extra office. Quote received from Second Systems (Village has used previously); Administrator Diesen-Dahl distributed drawing and quotes. Trustee Werch believes will create more productive work atmosphere.

Trustee Gifford asked if there is a procedure required for disposal of Village property. Previously, when disposing of a fax machine, the Board determined a fair price. Attorney Hargadon opined a Board approval in the case of an item with relatively little value (due to depreciation) should suffice. Trustee Dowell noted that used desks can be hard to get rid of; if somebody wants to purchase, should allow them to purchase at whatever price they would be willing to pay.

Trustees Ekstrom and Plautz asked why this should not wait until our next board meeting, as the dollar amount of the expenditure was not placed on the agenda.

MOTION: by Werch second by Gifford to expend \$1,800 to purchase office furniture per the quote from Second Systems dated May 19, 2003 for the Village Office.

YES: (4) Dowell, Gifford, Kizior, Werch

NO: (1) Plautz

ABSTAIN: (1) Ekstrom

Motion Carried 4/1/1

- ii) Donation for Engineer Gordon's Father-in-Law  
Board endorsed Administrator Diesen-Dahl suggestion for expenditure of funds in the amount \$50 to be sent to a charity of the family's choosing.
- iii) BRB meeting--for sign for California Pizza Kitchen sign variance. Controlled by the Planned Development; subject to Building Review Board, not ZBA. Plan to open June 10<sup>th</sup>. President Karl asked that Planner Savoy and Engineer Holmes evaluate and provide recommendation, then will determine if significant variation under the PUD.
- iv) Complaints about Stop Signs in Hamilton Estates. Refer to Trustee Ekstrom.
- v) Bids for renovation of barn --have been publicized. Plans available at the Village Office. Vehe Farm Foundation event scheduled for June 7<sup>th</sup>.
- vi) Next Plan Commission meeting—scheduled for June 2<sup>nd</sup>—anticipate Praedium plans and resubdivision of Deer Park Town Center.

E. President Karl

- i) Police Summary--included in packet; notice no significant difference in reports or arrests between 2002 and 2003.

- ii) Village Office Driveway--Met with members of Vehe Farm Foundation to discuss paving of driveway. Concluded paved area with hammerhead turnaround; no circular driveway. Efficient way to pave and create buffer between farmhouse and barn.

- iii) BACOG Meeting—scheduled for next Tuesday, may be out of town. If so, need Trustee to attend.

F. Trustee Dowell—Finance

- i) Budget next month.

G. Trustee Gifford—Planning & Zoning

- i) No report.

H. Trustee Werch—Public Safety

- i) Attended Route 12 Corridor Planning Council meeting--continuing to work on adoption of guidelines for development along Rand Road.

I. Trustee Plautz—Health and Sanitation

- i) Attended BACOG leadership meeting—
  - a. Requested show of hands of communities with web sites. Trustee Plautz reported 3 Villages had web sites; feels Deer Parks' site is best.
  - b. Late meetings. Some Villages state ending time. Extend meeting to another day if necessary for Public Hearings. Person in charge has to cut people off if talking too much. Suggested Board packets be available to the public prior to meetings. Complete packets need to be in the custody of Board members (or their immediate families) due to confidential matter included. Could disseminate cleansed packets. Decision makers and press already receive agendas. Eric Peterson (Daily Herald) calls President Karl to discuss agendas. Need to spend appropriate amount of time on items, and receive as much information as possible prior to the meeting in the Board packet.
- ii) Clarification of items to be included on agendas--Items for cash disbursement must be included; for planning purposes, any items to be discussed should be included, if possible.

7. **TREASURERS INFORMATION**

MOTION: by Dowell second by Gifford to approve the Treasurers Information dated 4/30/2003. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

8. **CASH DISBURSEMENTS**

MOTION: by Dowell second by Gifford to approve the Cash Disbursements for the period 4/22/03 through 5/19/03 in the amount of \$400,727.61.

Upon roll call:

YES: (6) Dowell, Ekstrom, Gifford, Kizior, Plautz, Werch

NO: (0)

Motion Carried 6/0

9. **PUBLIC COMMENTS**

***Resident Carrie Groeller*** asked if surveys for Quentin and Lake Cook Road were provided to Trustee Ekstrom or residents. Trustee Kizior indicated surveys of rear lot lines were done; flags were placed one foot within plastic fencing. Trustee Kizior noted some flags were inadvertently taken down; Village cannot do much about these, have not pursued having those replaced.

Mrs. Groeller noted Board previously indicated trash cans to be pulled up from the parks. Cans are being pulled up, not pulled back down. Additional trash can in the park now. Administrator Diesen-Dahl reported that Groot had some confusion over Deer Park Playfields and Michael D'Angelo Park. Administrator Diesen-Dahl to contact Groot to see if they will move cans back into park after pick-up of garbage.

Car in the ditch was at Mrs. Groeller's next door neighbor. Too many cars, driver missed the driveway and went into the neighbor's ditch. Resident has repaired and does not want to contact the Village.

**Resident Mary Lahr** asked if Park Funds are from any source other than donation in lieu of land. Motorola donation was in lieu of land, but done as part of annexation agreement, not based on Subdivision Ordinance. President Karl indicated does not believe any other sources other than grants that might be received (such as Illinois First grants).

**10. ADJOURNMENT FOR EXECUTIVE SESSION**

MOTION: by Gifford second by Dowell to adjourn to Executive Session to discuss potential land acquisition. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was temporarily adjourned at 9:20 p.m.

**11. REOPEN REGULAR MEETING**

MOTION: by Gifford second by Werch to reopen the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was reopened at 9:29 p.m.

**12. ADJOURNMENT**

MOTION: by Gifford second by Werch to adjourn the Regular Meeting of the Board of Trustees. Upon voice vote:

YES: (6)

NO: (0)

Motion Carried 6/0

The Regular Meeting of the Board of Trustees was adjourned at 9:30 p.m.

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Richard C. Karl, President

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Sandra R. Smith, Village Clerk