

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on August 10, 2015, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on August 7, 2015.

Present and acting as trustees were:

Donald F. Minner, President
Carrie Carr, Treasurer (attended by electronic means)
Barbara Pintozzi, Secretary
Denise Devereux Peters
Denise Tenyer
William J. Pizzi

Absent was:

Carolyn Welch Clifford, Vice President

Also in attendance were:

Detlev Pansch, Executive Director
Donna Searle, Staff

President Minner called the meeting to order and asked if there were questions on the minutes of the July 13 Regular Meeting. There were none. Ms. Pintozzi moved, and Ms. Tenyer seconded the motion to approve the minutes of the July 13 meeting as presented.

Ayes: Minner, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: Clifford
Motion: CARRIED.

President Minner acknowledged the staff anniversary of Julie Wuellner, Assistant Youth Services Librarian, and thanked her for ten years of service.

Ms. Carr presented the Treasurer's report. Beginning balance was \$5,004,180.84 with receipts of \$592,183.35 and expenditures of \$524,839.44; leaving an ending balance of \$5,071,524.75. This ending balance is \$120,578.87 less than that of one year ago. Mr. Pizzi moved, and Ms. Tenyer seconded, to approve the Treasurer's report and bills for payment as presented.

Ayes: Minner, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: Clifford
Motion: CARRIED.

Ms. Peters reported on the Audit Committee Meeting, which was held on July 21, 2015. The audit has been completed and the records are in order.

Director Pansch gave his report. Mr. Pansch noted that statistics for items circulated at the Self-Checks included all circulated materials, even e-books. This has been adjusted to provide statistics for only items which can be physically checked out at a self-check.

Director Pansch noted that the library has hit an impressive ten percent circulation of e-resources. A review of Inter-Library Loan requests shows the library provides most of what customers need in-house. Physical circulation is expected to trend downward as customers move toward online and streaming resources. Mr. Pansch mentioned that library schools are now training for outreach, and that the Barrington Area Library utilizes embedded librarians and now has both a Business Liaison Librarian and a Community Outreach Librarian. Mr. Pansch stated that the school district may be utilizing more e-resources because the district will be moving toward more laptops for students.

President Minner mentioned that statistics for meeting rooms show collaborations are high. Ms. Peters stated that e-book usage took off quickly, which she believes is helped by being able to see e-resources directly through the library catalog. It was noted that the cost of an e-book can be several times that of a physical copy for the library.

In other news, the Architect has sent information to the Construction Company regarding roofing for the two lower flat roofs. This will be up for approval by the Board in September. The return lane of the parking lot has been seal coated. Patching of the upper lot will take place next. Weather permitting; the upper lot will be closed on August 18. Director Pansch has received permission from the Village for neighborhood parking on this date. Mr. Pansch noted the company uses infrared technology, which can be driven over almost immediately. In other building news, the Architect also has plans to place shelves in the building bathrooms.

The Annual Report to the State Library for fiscal year 2014-15, due August 30, is ready to submit. Mr. Minner moved and Mr. Pizzi seconded, to approve submission of the Annual Report to the state.

Ayes: Minner, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: Clifford
Motion: CARRIED.

There being no further business, Ms. Carr moved, and Mr. Pizzi seconded, to adjourn.

Ayes: Minner, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: Clifford
Motion: CARRIED.

Adjournment was at 7:36 p.m.


Secretary