

MINUTES OF A PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Public Hearing and Regular Meeting of the Board of Library Trustees were held on September 14, 2015, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on September 11, 2015.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Peters
Denise Tenyer
William J. Pizzi

Also in attendance were:

Detlev Pansch, Executive Director
Donna Searle, Staff
Bob Webb, BETA
Shaun Kelly, Engberg Anderson

President Minner called the meeting to order, and acknowledged Mr. Webb and Mr. Kelly. Mr. Webb had no comment.

President Minner asked if there were questions on the minutes of the August 10, 2015 Regular Meeting. There were none. Ms. Pintozzi moved, and Ms. Carr seconded the motion to approve the minutes of the August 10 meeting as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: 0
Motion: CARRIED.

President Minner acknowledged the staff anniversaries of Nancy Hassman, Assistant Youth Services Librarian (25 years); Michelle Walters, Technical Services Associate II (5 years); Cathleen McAuley, Technical Services Associate II (5 years); and Juan Carranza, Custodian (5 years). Mr. Minner offered his congratulations and appreciation for their service. He noted the longevity of service as an indicator of the library being a good place to work.

Mr. Shaun Kelly, from Engberg Anderson, explained that as part of the capital development plan, the lower flat roofs of the library required replacement in 2015. Engberg Anderson consulted with an independent roofing company who agreed the flat roofs would require replacement in 2015. Work was expected to cost \$171,000, but the lowest bid came in \$27,562 under expectations, at \$143,438. President Minner asked if Shales McNutt has experience with the lowest bidder and whether there are any concerns with their qualifications. Mr. Kelly responded that they have no concerns.

President Minner moved and Ms. Clifford seconded to engage Metal Master Roofing to repair the lower flat roofs of the library, not to exceed \$143,438.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: 0
Motion: CARRIED.

President Minner asked if there were any questions or discussion on Ordinance 2015-5, Ordinance authorizing levy of an additional tax for the maintenance, repairs and alteration of the library building and equipment. Ms. Clifford moved and Ms. Carr seconded a motion to adopt Ordinance 2015-5 as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: 0
Motion: CARRIED.

President Minner asked if there were any questions or discussion on Ordinance 2015-6, Ordinance providing for budget and appropriations of Barrington Public Library District, Cook, Kane, Lake and McHenry Counties, Illinois for the fiscal year beginning July 1, 2015 and ending June 30, 2016. Ms. Tenyer moved and Ms. Pintozzi seconded a motion to adopt Ordinance 2015-6 as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: 0
Motion: CARRIED.

Ms. Carr presented the Treasurer's Report. Beginning balance was \$5,071,524.75 with receipts of \$1,035,668.32 and expenditures of \$446,715.24; leaving an ending balance of \$5,660,477.83. This ending balance is \$463,016.66 more than that of one year ago. Mr. Pizzi moved and Mr. Minner seconded a motion to approve the Treasurer's Report and bills for payment as presented.

Ayes: Minner, Clifford, Carr, Pintozzi, Peters, Tenyer, Pizzi
Nays: 0
Absent: 0
Motion: CARRIED.

Director Pansch told Board Members that e-mail accounts have been set up for each of them through the library. This will allow the library to properly archive board member emails and be responsive to potential FOIA requests.

In response to some local libraries becoming "fine-free," the Barrington Area Library has reviewed the situation a number of times. It was noted that at "fine-free" libraries, if an item is not returned within a short period of time after the due date, customers receive an invoice for the cost of the item. This is believed to be a negative approach to customer service. A second point made is that the Barrington Area Library purchases an additional copy of a book each time there are two holds for the item. If the library extended the time for which items could be out of the library, this service would have to be reviewed and possibly eliminated since expenditures for new items would grow. The third point made is the Barrington Area Library provides for Extended Use Charges, already allowing a customer to retain an item for a longer time period for a nominal daily fee. For these reasons, Mr.

Pansch did not recommend the library become fine-free at this time. President Minner asked what advantages other libraries see as a result of this policy. Director Pansch noted other libraries were hoping to see increased positive public relations with their customers. Ms. Clifford noted that this policy would address a problem the Barrington Library does not currently have, as the library currently provides both extra renewal periods and extended use options. Director Pansch mentioned a fine-free policy could cause extra work when customers pay for a book when they receive an invoice and then return to the library with the item at a later date to request a refund. In addition, with the increase in electronic check-outs, there are no overdue fees associated with these check-outs anyway. Director Pansch will continue to monitor the subject going forward.

Director Pansch noted that there will be a TEDx conference on October 1.


In Old Business, it was noted there has been no further discussion between the Village and the Library regarding Lake Zurich Road.

In New Business, it was mentioned that the Personnel Committee would plan for a meeting for the annual evaluation of the Executive Director.

There being no further business, Mr. Carr moved, and Ms. Tenyer seconded, to adjourn.

Ayes: Minner, Clifford, Carr, Pinterozi, Peters, Tenyer, Pizzi
Nays: 0
Absent: 0
Motion: CARRIED.

Adjournment was at 7:35 p.m.


Secretary