

BY-LAWS OF THE UNITED METHODIST WOMEN
BARRINGTON UNITED METHODIST CHURCH

Article I
Membership

Section 1. The Unit is composed of sub group members and all women of the local church who are willing to give of their service, prayer, and gifts to help further the global mission of the church.

Every sub group member is first of all a member of the United Methodist Women. Membership in the sub group should be revolving and considered as parts of the Unit rather than separate groups. A woman need not be a member of the church to be a member of the United Methodist Women. She is eligible for any office except that of President.

Article II
Meetings

Section 1. The regular meetings of the United Methodist Women shall be held the first Thursday of each month with the exception of July and August, unless otherwise authorized. The circles of the society shall meet once a month except during the summer. The Executive Committee shall meet once a month.

Article III
Nominations and Elections

Section 1. At the April meeting, the Unit shall elect, for a three year term, a standing Committee on Nominations composed of five members, one of whom shall be elected chairperson by the Unit. The member of the committee who is elected chairperson shall serve as chairman no more than one year, and, while serving in this capacity, she shall be a member of the Executive Committee.

Membership on the standing Committee on Nominations shall be divided into classes with no member serving more than three consecutive years.

The Membership chairperson shall be a non-elective member of the Nominating Committee.

Section 2. At the December meeting, the Committee on Nominations shall present for the ensuing term nominations of all officers, the chairpersons of all committees, and the members of the standing Committee on Nominations. The election shall be at the January *Dec.* meeting and installation of officers following, as soon as possible.

Section 3. Officers and committee chairpersons shall be elected for a term of two years.

Section 4. The offices of President, first vice-president, second vice-president, secretary and recording secretary, Mission coordinator for Christian Personhood, Yearbook, Program Materials, Library, Publicity, and Thank Offering Committees shall be elected for the odd calendar years.

Section 5. The office of Treasurer, Mission coordinator of Christian Social Involvement, and the chairperson of the Membership, Mission Coordinator Supportive Community, Mission Coordinator of Christian Global Concerns, Church Women United, Membership and Corresponding Secretary shall be elected for the even years.

Section 6. There shall be representatives elected for a two year term to be liason between the Unit and: Marcy-Newberry, Lake Bluff/ Chicago Homes for Children, Elgin State Hospital, Martha Hall, Migrant Aid and any other institutional representatives.

Section 7. There shall be a rummage sale committee chosen by the nominating committee. This Committee will select a representative to the Executive Board.

Article IV Duties of Officers

The officers and their duties shall be as described in the "Hand Book" with the addition of the following:

A. The First vice-president shall be general chairperson of all sub groups. She shall arrange for or provide whatever, assistance the sub groups need concerning officers, programs, membership and projects. She shall take the place of the president during her absence. She shall have charge of By-Law Revisions.

B. The Second vice-president shall promote attendance at Conference and District sponsored meetings. She shall be program chairperson and shall work with the yearbook chairman.

C. The corresponding secretary shall conduct the general correspondence and communications of the Unit. She shall send notes, cards and flowers under direction of the president.

Article V Standing Committees and their Duties

Section 1. The Standing Committees shall be those named in the "Hand Book" with the addition of the following:

A. The Mission coordinator of Supportive Community may select her own committee. She shall plan any dinner, etc. sponsored by the United Methodist Women. This committee has charge of the cleanliness and order of the kitchen and is responsible for the cleaning of furnishings and the ordering of paper supplies. This chairperson serves as liason between United Methodist Women and the church parsonage.

B. The library committee is composed of a Chairperson, a representative from the Church School, Program Materials Chairman, Mission Coordinator of Christian Global Concerns, Christian Personhood and a representative.

C. The Rummage Committee has charge of a spring and a fall sale annually.

D. The Thank Offering chairperson shall arrange for the annual Thank Offering Service. This service shall emphasize work in the mission field. The committee shall secure United Methodist Women members to assist with the service.

Section 2. The Program and Year Book Committee

A. The Program Committee shall consist of the chairperson, President, Mission Coordinator for Social Involvement, Christian Global Concerns, Christian Personhood, Supportive Community Program Materials, Treasurer, Representatives from the sub groups, and the Publicity chairman. The Program chairperson (Second vice-president) shall plan all general meeting programs. She shall meet with her committee after the School of Missions to plan the programs. She shall present programs at the general meetings.

B. The Year Book chairperson and Program chairperson shall prepare the year book.

Article VI Circles

Section 1. The following officers and chairpersons shall be appointed by each circle chairperson and they shall serve on the related committee of the Unit.

- A. Co-chairperson (Program Chairperson)
- B. Secretary and/or Treasurer
- C. Christian Personhood
- D. Membership and Courtesy

Section 2. The Home Circle functions in the interest of those members of the United Methodist Women who, for one reason or another, are not in a position to attend regular meetings. An active chairperson serves the needs of this circle.

Article VII

The fiscal year and program begins the first Thursday in January.

Article VIII Amendments

These By-Laws may be amended at any regular meeting by a majority vote of members present, provided the proposed amendment shall have been read at the previous regular meeting.