

MINUTES OF THE BOARD OF DIRECTORS
BARRINGTON WOMAN'S CLUB - SEPTEMBER 22, 1977

A special meeting of the Board of Directors and certain other members involved in handling club moneys was held at the home of Estelle Girard on Thursday evening, September 22, for the purpose of discussing our accounting practices with our accountant, Mr. Charles Courmier. Those present included President Sharon Bradley, First Vice-President Marie Beaubien, Recording Secretary Jean Dake, Treasurer Estelle Girard, and advisors Catherine Harkins and Norma Carey. Also present were Helen Jantz, Recreational Activities; Marilyn Haayen, Art Fair; Lucy Henry, Finance; and Rene Clarke, Special Projects; as well as Mr. Courmier.

The meeting was called to order at 7:35 P.M., with Mr. Courmier presenting his position on our Club practices. He mentioned his responsibility to the Directors, and in return, the Directors' responsibility to all Club members. He stated that he had taken over the Club Books in 1973 with LaVera Warzak, and that he had been responsible for Club accounts since that time.

He referred to Article II, Section 6 (a) of our By-Laws, stating that "The Treasurer shall be custodian of the funds of the Club, and, subject to the order of the Board of Governors, shall collect and pay out all moneys belonging to the Club." In the first place, he stated that accounts such as Bowling or Tennis would be excluded from any such restrictions since these are not considered to be Club moneys, but rather "social" accounts to which members involved in the activities deposit money to be paid out in prizes at the end of the year.

His major concerns are the accounts such as Art Fair, and Special Projects, which were not, in his opinion, authorized by the Board of Governors. Marilyn Haayen stated that she thought the Art Fair account had been authorized by a resolution of the Board of Governors dating back to the first Art Fair some nineteen years ago, and that this account had the Treasurer's signature and Club seal. Mr. Courmier mentioned that he had seen no such resolution on the new Special Projects account.

Marie Beaubien asked Mr. Courmier what constitute "club monies." Mr. Courmier replied that club monies are considered to be all monies under the control of the Treasurer, and that any project that the Club authorizes is club money, with the exception of social functions within the Club, intended for use within the Club (unlike contributions to the Library, scholarships, etc.).

Mr. Courmier went on to say that all special accounts require a statement on file with the bank in question, including an authorization from the Board of Governors, the Club Seal, and a signature of a bonded officer of the Club (i.e., the President or Treasurer). In his opinion, once such an account has been authorized in this manner, the person in charge of the account (e.g., the Art Fair or Special Projects Chairman) may sign checks without another signature by a bonded officer. However, transactions in these separate accounts should be reported to the Treasurer on a regular basis, since she is still responsible for all funds, as previously stated in our By-Laws.

Mr. Courmier summarized the conditions of Special Accounts as follows, in keeping with the By-Laws, and common practice in other similar organizations:

1. Special Accounts would be authorized by the Board of Governors, and would be opened with the Club Seal, and the signatures of bonded officers, as described above.
2. Such accounts would be opened with a resolution of the Board of Governors, in which the Board would authorize a given amount of money to place in the account by the Treasurer, according to the estimated expenses of the activity.
3. All receipts from the Special Project (i.e., Art Fair or Special Projects) would be deposited through the Treasurer into regular Club accounts.
4. As more money is needed in the Special Accounts for additional expenses, it would be authorized by the Board of Governors, and deposited in the account by the Treasurer, with continuing reports to the Treasurer as to the status of the account.

Mr. Courmier then discussed the status of our request for a number from the IRS regarding our non-profit status. He suggested we file again for such a number. He felt we could acquire such a number, since nobody in the Club makes any money, but suggested that our excess income should be clearly earmarked for philanthropies, as well as our income from investments. Marilyn Haayen moved that we authorize Mr. Courmier to file a new application for the Club. The motion carried.

The Board thanked Mr. Courmier for all his trouble, as he left the meeting at 9:30 P.M.

Marie Beaubien brought the Board up to date on the recent history of reports on profits from the sale of the Cookbooks. She and Jean Dake had researched Club minutes since the opening of the

Special Projects account in June, 1976. Profits and expenses were reported to the Board of Governors in September and November of 1976, and again in January, February, March and April of 1977. Marie also pointed out that the Special Projects account did not appear on the Treasurer's monthly report until May 1, 1977.

IT WAS ~~MOVED~~ moved that we change the name of Special Projects to the Barrington Area Library Fund. The motion carried.

Rene Clarke resigned as Chairman of the Special Projects (or Library Fund) Committee, and was thanked by the Board for her tremendously successful efforts in helping to meet our \$6,000 library commitment. She plans to close her Special Projects account, and give the balance to the Club Treasurer on September 30.

The meeting was adjourned at 10:30 P.M.

Respectfully submitted,

Jean R. Dake

Jean R. Dake, Recording Secretary

cc: President
Treasurer
Mr. Charles Courmier

MINUTES OF THE BOARD OF GOVERNORS
BARRINGTON WOMAN'S CLUB, OCTOBER 4, 1977
(AS CORRECTED)

The meeting was called to order at 9:45 A.M. by President, Sharon Bradley. Sharon thanked Grace Wytmar and Rosemary Wolfe for hosting the meeting.

Roll call was taken and the following members were absent: Catherine Gallagher, Tina Madden, Mildred Prall, Bunny Montebaro, Marcia Bruder, Nikki Claffey, Audrey DeCook, Mary Jo Weiler, Jean Krueger and Enid Reed.

Jean Dake read the minutes of two Board Meetings in September. The first were the minutes of the regular Board of Governors meeting on September 6, 1977, and the second concerned a special meeting on September 22, involving the Board of Directors, our accountant, Mr. Charles Courmier and selected Department and Committee Chairmen involved in the handling of money. It was moved that both minutes be approved as corrected. The motion carried.

Jean Dake then read a statement, concerning an omission from Club minutes of April, 1976, as follows:

"I would like to mention an omission from the minutes in April, 1976, as nearly as we can remember, which will be recorded in the minutes of today's meeting. The omission concerns the fact that in April, 1976 under President, Norma Carey, Rene Clarke was appointed as Special Projects Chairman, for the purpose of raising \$6,000 to pay for our commitment to the furnishing of a room at the new library. It was also proposed at this meeting that Rene Clarke would raise the money through the sale of a Barrington Woman's Club Cookbook, featuring prize recipes from Club members."

Delores Johnson suggested that the omission be recorded at the end of the April, 1976 minutes, as a cross reference. Marilyn Haayen moved that we include the omission in the current minutes (October, 1977) as read by Jean Dake. The motion carried.

Estelle Girard read her Treasurer's Report for October, 1977, and moved that it be accepted. The motion carried. Estelle pointed out that the Art Fair Account, showing a balance of \$2,380.45 had been subsequently closed, with the balance going to the Treasurer, Estelle. Jean Dake moved that we authorize an Art Fair Account for Marilyn Haayen in the amount of \$2,380.45. The motion carried. It was also pointed out that the two Special Projects Accounts had been closed and turned over to the Treasurer.

Evelyn Krause reported on the United Fund. She indicated that some people may receive a second letter asking for contributions, even though they had already given. She said there was no check on who received second letters, and they should be discarded, if the party had already contributed. Most important, Evelyn stated that the Barrington Area had already met its goal of \$70,100 - a first in the history of the United Fund. Since the campaign continues through October, she asked for the support of the Woman's Club. Actually, while the overall goal is now met, the United Fund could not fully support all its agencies because of "other" specific charities requested by some donors.

Marie Beaubien encouraged all members to attend the October opening luncheon, and mentioned that her speaker for November (Alma Lach, French cooking) had cancelled her contract with us, as speaker at our November luncheon, because of a TV commitment with Hugh Downs. Last year, she cancelled a meeting because of illness. After numerous telephone calls, Marie has contacted another speaker - Ms. Leona Toppel, whose speech will be entitled "A Funny Thing Happened To Me On The Way To - - -." She will discuss her experiences as a comedy writer for such stars as Bob Hope, Phylliss Diller, George Carlin, etc., and various TV shows. Marie has used up the extra money in her budget for the substitute guest.

Marie also stated that she had heard from Carol McClintock regarding the CPR (Cardio-Pulmonary-Resuscitation) course. She would like to present an 18-minute film describing the course at a Woman's Club general meeting. Such a film would have to be scheduled at one of our two meetings at Langendorf Park - January or April - either before or after the tea. It was generally agreed that we would show the film after one of these two teas, and that Sharon Bradley would mention Carol McClintock's telephone number in her President's letter, so that interested members could call her regarding other showings of the same film in this area.

June Brandvik stated that she now has 15 members in her Art Class - a sufficient number to meet expenses, plus some extra money. She has changed back from Tuesday to Monday as a meeting date. She plans to do some checking among members before she makes a commitment for another class starting in January. She is thinking of perhaps an all-day workshop once a month (9-3), with a different artist each month. It was agreed that Sharon should put the ideas into her newsletter, as well as announcing them at the October 19 General Meeting, in order to see about membership interest.

Rosemary Wolfe announced a change in the October 21 Literature meeting. Mrs. Orpha Wardle was unable to come, so she has substituted a "Pot Pourri" meeting instead, at the same address - Mrs. Elinor Staats.

Helen Jantz announced plans for a theater party on Wednesday, November 2. The group will go to Drury Lane East at McCormick Place to see "Vanities." The play will be preceded by a lunch at the "President's Walk," with a choice of seafood crepes, or chicken breast on rice. Total price of \$14.25 will include round trip transportation from Langendorf Park on a luxury cruiser bus, lunch, show and all tips and taxes. The party will be announced in the President's letter, and at the October Luncheon. Jean Dake will take checks and reservations. La Vera Warzak mentioned that November 2 (the first Wednesday of the month) is a day for Women's Club Duplicate Bridge, and asked whether the theater party might be changed to November 30 (the fifth Wednesday) in November. Jean Dake will try to change the date accordingly, before it is announced to the general membership.

Marilyn Haayen reported on the Art Fair. She still has no final figures on profits, because of outstanding bills. She said that the Art Fair Committee plans to collect old smocks used in past Art Fairs to be made into a quilt to be raffled off at the next Fair. She also mentioned that the Art Gallery at the High School could use a long bench to be placed lengthwise in the room for viewing the pictures. Helen Zoern proposed the possible use of a reproduction of an Early American bench, purchased by the Barrington Woman's Club, and given to the Senior Citizens. The bench is not currently being used. Dolores Johnson moved that we purchase a more suitable bench out of proceeds from the Art Fair. The motion carried.

Jean Dake raised the question of when the public is permitted to visit the High School Art Gallery. It was agreed that visiting hours should be published in local Barrington newspapers.

Jean Dake reported on the activities of the Barrington Area Arts Council on behalf of Grace Wytmar. She emphasized the importance of the current membership drive, with annual dues of \$5.00. The payment of dues would help to support the development of Arts in our community. All fliers on events will be sent to members, and members will come first for tickets to special events. Also, the Council is planning a cinema series at the new library, with a discount for members. The Council is currently sponsoring a Writer's Workshop, concerning various aspects of writing, and a chance to submit manuscripts to qualified leaders involved in the Workshop. Four concerts are

scheduled for the In-Home Concert series, beginning in October. Price of the series is \$20, or \$6 per individual concert. It was also reported that the new Library is scheduled to open the last week in October, or the first week in November. Members are encouraged to watch the newspapers for announcements of upcoming Council events.

The Hospital Auxiliary Art-in-the-Barn was highly successful. Marilyn Haayen reported that the premier dinner alone brought a profit of more than \$15,000, including Corporate money from outside the Barrington area. \$2,200 was collected in gate admissions on Saturday and Sunday. The Auxiliary also made about \$17,000 on art sales, and the sale of spaces, in addition to a profit of \$8,000 on the food alone.

Rozanne McCandless read her membership report, and it was accepted subject to the receipt of a check for the dues by one new member. Jean Dake moved that re-instated members, as opposed to new members, should not be invited to the October Opening Luncheon as guests of the Club. The motion carried.

Betty Bjors reported that there were six people on the Greek Islands tour.

Grace Wytmar distributed the new Board Manuals to all Board members present. She suggested that each person read in particular the first page, entitled "General Rules for All Board Members," her own job description, and the page entitled "For All Department and Committee Chairmen." She also suggested that Board members should write in any changes as they occur, and that the entire Manual be revised every two years. Jean Dake took home the extra copies. Sharon thanked Grace for the wonderful new Manual.

Three resignations from the Special Projects (Cookbook) or Barrington Area Library Fund Committee were read to the Board by Marie Beaubien, Betty Bjors, and Rene Clarke, respectively. The exact statements are attached to these minutes. Jean Dake read a statement about Marie Beaubien (also attached) and moved that the Board show her a vote of confidence and thanks for all her tremendous work on Programs, as well as other Club activities. The motion carried unanimously.

In connection with her statement, Betty Bjors reported on the status of Cookbook sales as follows (all moneys have now been turned over to the Treasurer, Estelle Girard):

Total Earned Toward the \$6,000
Library Pledge, To Date \$4,406.60 *

Books in Inventory:

465 @ \$6.00	
1 @ \$3.00	
3 @ \$4.00	
	<u>2,805.00</u>

Total Expected Proceeds \$7,211.60

* Prior to a check to the Library for \$1,200 in accordance with our annual pledge.

Sharon Bradley stressed the importance of the entire Board recognizing its responsibility for past accounting mistakes, and thanked the Cookbook Committee for their outstanding work on behalf of our Library commitment. Helen Jantz mentioned her own ignorance in the proper way to handle recreational accounts, with a Club Seal, and authorization by a bonded officer of the Club.

There followed much discussion about Special Accounts, including the fact, supported by Ellen Smith and LaVera Warzak, that recreational moneys (i.e., bowling, bridge, etc.) which are closed out each year in prizes should not be under the control of the Treasurer. Jean Dake pointed out that this was proper, according to our accountant, Mr. Charles Courmier.

Estelle Girard, Norma Carey, and Helen Jantz put forth the idea that regardless of what Mr. Courmier said, all accounts should come under the control of the Treasurer, thereby eliminating any "special favors" for certain Departments or Committees.

Delores Johnson mentioned that a Club Activity (such as the Cookbook Project) must be approved by the Board of Governors before the Committee Chairman in charge of the activity is authorized to spend Club money on the project.

Marie Beaubien brought up the fact that Rene Clarke's figures on Cookbook sales, advertising, and expenses did not agree with Mr. Courmier's report in the Financial Statement on May 31, 1977 as stated in the 1977-78 Club Yearbook.

It was mentioned that if we sell all the remaining cookbooks, we will have more than enough funds for the \$6,000 Library commitment. It was agreed that the Board could decide what to do with the extra money, if and when the time comes.

Jean Dake moved that we abide by our own By-Laws regarding all

special accounts in Article IV, Sec. 3(b), stating that "All accounts, including special accounts, must have the signature of the bonded Treasurer of the Club, and the balance of each account reported on the Treasurer's monthly report." The motion was defeated, but was subsequently passed with the substitution of the word "clarify" for the term "abide by" our own By-Laws. Estelle Girard abstained from the vote.

Helen Jantz mentioned that Bev Vandenburg had requested that the Club not refer to her as the Club lawyer. Marilyn Haayen moved that we put Bev on a retainer as our official lawyer, and that Dolores Johnson write her a letter to that effect. The motion carried.

Estelle Girard stated that those members wishing a special table for the October luncheon should contact her.

The meeting was adjourned at 12:40 P.M.

Respectfully submitted,

Jean Dake

Jean Dake, Recording Secretary

cc: President
Treasurer

October 4, 1977

TO: The President of The Barrington Woman's Club Board:

On Sept 22, 1977 at a Special Meeting of the Barrington Woman's Club I resigned as Chairman of Special Project. I am submitting my reasons for the resignation to the October 4, 1977 Board of Governors Meeting.

1. Our Auditor, Mr. C. E. Cormier, acknowledged part of Article 11, Section 6. a. of the By-Laws of the Barrington Woman's Club. The part acknowledged is as follows: The Treasurer shall be custodian of the funds of the Club, - - - shall collect and pay out all moneys belonging to the Club. The part he did not acknowledge was: and, subject to the order of the Board of Governors,, Mr. Cormier did acknowledge Article 1V, Section 3. b. but said it was quicker for him to audit our books if the Special Accounts were to go through the Treasurer's of the Clubs books. It appears to me he is more concerned about the amount of time he must put in auditing than the smooth operation of the Club by the members.

2. On page 34 of the Barrington Woman's Club Year Book for 1977-78 the Income from Special Project is shown as Income from Cook Book Sales. The amount shown as Income from Cook Book Sales includes sale of books, advertisement, patrons and donations. The amounts reported on pages 34 and 35 do not agree with the Special Project Ledger. Mr. Cormier received the Financial Statements for periods April, May, and June 1977. The Statements and answer as to the difference were to be returned within a few days. As of October 3, 1977 they have not been received.

3. Mr. Cormier said all monies received by Chairmen with Special Accounts should be deposited to the bonded Treasurer. The Chairmen could keep their set of books and that they may personally borrow the necessary monies. The Treasurer is to give the Chairman the amount requested and she is to personally sign for the monies as a personal loan. No where can I find in the By-Laws that it says Chairmen of Special Accounts may personally borrow money from the Club. This in my opinion is a very bad operation.

4. At the April Board Meeting the Treasurer of the Club announced that I should turn over the funds of the Special Project Account to her, the Treasurer. At that time no mention was made to the Art Fair Chairman to do the same. I refused on the basis I had not received sufficient reason for closing the account.

5. After the September Board Meeting I was informed by the Treasurer of Special Project that the Finance Committee had held a Special Meeting and had made the recommendation that all monies from Special Projects be turned over to the bonded Treasurer of the Club. This was a recommendation by our Auditor. This recommendation was not necessary in respect to Article 1V, Section 3.b.

6. In regards to the Bowling League Special Account, the Auditor in his Notes to Financial Statement, Note 2, states that accounting of these funds as unnecessary. This he felt was alright as no monies are received from the Barrington Woman's Club. I would like to state here that the Special Project Committee has received no funds from the Barrington Woman's Club and that all funds are pledged to the Barrington Area Library.

In reviewing the By-Laws I feel I can truly say that the closing of the Special Accounts was considered necessary by our Finance Committee and Auditor, but does not show that the operation of these accounts were illegal but rather according to Article 1V, Section 3. b. that Special Accounts are acceptable in our operation.

Respectfully submitted,

Rene Clarke
Rene Clarke

Sept 22, 1977

At a Special Mtg. called
by the Executive Board held
at Estelle Girards home at
7 pm - the name of the
Special Project Account was
voted to be re named -
Barrington Area Library Fund

In attendance

- 1 Carson^E - Accountant
- 2 Bradley, Sharon - President
- 3 Beaubein, Marie - 1st V.P.
- 4 Dake, Jean - Recording Sec.
- 5 Girard, Estelle - Treasurer
- 6 Carey, Norma - Advisor
- 7 Harkins, Catherine - Advisor
- 8 Haagen, Haagen - Art Fair Ch.
- 9 Jantzy, Helen - Recreation Ch.
- 10 Clarke, Rex - Special Project Ch.
- 11 Henry, Lucy - Finance Ch.

B. W. C.
Financial Statements
Special Project
April - May - June 1977

Mr. C. E. Cormier has the Financial Statements for the periods covering April, May and June 1977.

The amounts reported in the Barrington Woman's Club Year Book 1977-78 do not agree with the Barrington Woman's Club ^{S.P.} Ledger.

Mr. Cormier received the statements at the September 22, 1977 Special Meeting held at Estelle Girards. The statements were to be returned to Gene Clarke after they were studied and an answer given as to the difference. The statements & answer were to be returned within a few days. As of October 3, 1977 they have not been received.

Auditor reported in round figures.

Ledger - figures are actual.

(Refer to pages 34 & 35 of BWC Year Book 1977-78)

<u>Cash Book Sales</u>		<u>Interest</u>
\$ 7,771.60	Ledger	\$ 33.77
<u>7,585.00</u>	BWC Year Book	<u>34.00</u>
\$ 186.60		\$.23

The \$ 7,771.60 (\$ 7,585) reflects income from sale of books, advertisements, patronage & donations. It should not be shown as Income from Cash Book Sales (Page 34) but Income from Special Project.

Interest is shown as a separate income on page 34.

<u>Cost of Producing Cash Book (page 35)</u>	
\$ 3,958.39	Ledger
<u>3,926.00</u>	BWC Year Book
\$ 32.39	

October 4, 1977

To: The Barrington Woman's Club Board:

In April, 1976 when I accepted the responsibility of Treasurer of the Barrington Woman's Club Special Project Cookbook monies, I did so with the full knowledge, decision and instruction of the Barrington Woman's Club Board of Governors to handle the Cookbook Special Project as a separate account.

It is not my fault the signature of the bonded Treasurer's name did not appear on the resolution of the account. She was informed by phone when the account was opened at which time I received from her the Tax Deduction Number of the Club, and further detailed reports were made at subsequent board meetings.

At this writing of October 1977, the Barrington Woman's Club Board of Governors has decided they made errors in the instruction of the handling of this account. If errors were made in April 1976, I believe all persons then on the Board Of Governors are responsible because of their failure to instruct, guide or advise about resolutions, club seal, and advice about what constitutes the special limitation of handling club monies.

At that point in time, the Cookbook monies were ear marked to belong to the Barrington Library \$6,000 Pledge. Although the Board was well aware of the procedures by me of the handling of these monies, no objection was made directly to me until September 1977, which came as a shock to me.

The service I gave was to the best of my ability, integrity and honesty.

I submit my resignation as Treasurer of the Cookbook Special Project and I have turned over to the Chairman, Rene Clarke, all books and records pertaining to my responsibilities as Treasurer of the Special Project Cookbook Account. Upon acceptance of this resignation, you relieve me of any further responsibility of this project.

Respectfully submitted,


Betty Bjors

CC: Mrs. Walter (Rene) Clarke

October 4, 1977

<u>Cashiers CK. No.</u>	<u>Date</u>	<u>To</u>	<u>Amount</u>
70973	June 14, 1977,	Treasurer for	\$1,200.00
		Library Pledge	
72516	October 3, 1977,	Treasurer to	\$,236.60
		Close account	
TOTAL GIVEN TOWARD LIBRARY PLEDGE			\$4,406.60

Books left on inventory: 465 @ \$6.00

1 @ \$3.00

3 @ \$4.00 \$2,805.00

TOTAL PROCEEDS OF BOOK SALES TO LIBRARY \$7,211.60

Accumulative Interest from Library Fund Account 2

TOTAL PROCEEDS OF BOOK SALES AND INTEREST TO LIBRARY 7,213.60

10/4/77 [illegible] Subject

BOARD MEETING OCT, 1977

IN REFERENCE TO THE "SPRCIAL PROJCT COOKBOOK" ISSUE, HERE I AM WITH MY HEAD ON THE CHOPPING BLOCK, WONDERING WHAT IN THE WORLD I DID WRONG. IF SOMEONE WOULD ONLY HAVE STOOD UP MONTHS AGO AND SAID, MARIE, WE CAN'T HAVE OR DON'T WANT THE SPEICAL PROJECTS MONEY IN THE BANK IN LAKE ZURICH, I COULD HAVE UNDERSTOOD THAT. INSTEAD, IT WAS AS I INTERPERUTE, IMPLIED THROUGH THE TAX-MAN'S LETTER THE MONEY WAS "HIDDEN." THE MINUTES REFUTE THIS. I JUST DON'T UNERSTAND ANYTHING ABOUT THE PROCEDURE OF THIS CLUB. THE SPECIAL PROJECTS COMMITTEE FOLLOWED THE INSTRUCTION OF BOARD OF GOVENORS FROM THE APRIL 1976 MEETING. THE COOKBOOK SUBJECT WAS INTRODUCED AT THAT MEETING, IT WAS ACCEPTED AS A MEANS TO RAISE MONEY FOR THE LIBRARY FUND. I RECALL A LENGTHY DISCUSSION FOLLOWED (PRESIDENT'S MAY 1976 NEWSLETTER SUPPORTS THIS AS AN ANNOUNCEMENT APPEARED CALLED "SOMETHING'S COOKING.") AND THIS PROJECT WAS TO BE CALLED "SPECIAL PROJECTS" AND IT WAS TO BE HANDLED AS A SEPARATE ACCOUNT. THE COOKBOOK IS EVIDENCE THAT IT WAS BACKED BY THE MAJORITY AS 27 OUR(OUT) OF 34 MEMBERS ON THE BOARD OF GOVENORS IN 1976; -77 HAVE RECIPES BEARING THEIR NAMES IN THE CC OOK, PLUS RECIPES FROM THE GENERAL MEMBERSHIP. YET I WAS TOLD AT THE SPECIAL BOARD MEETING THUS. 9/22/77 THAT I PUSHED THE COOKBOOK THROUGH THE BOARD. THIS I DON'T UNDERSTAND. IF THIS CLUB IS A DEMOCRATIC ONE THEN THE DECISION OF THE MAJORITY IS BINDING UPON US ALL. IF ALL THAT WAS NECESSARY UNDER THE BY LAWS AT TAX MAN'S SUGGESTION IN MARCH 1977 WAS TO HAVE THE TREASURER'S NAME ON THE BANK RESOLUTION, WHY WAS THIS NOT DONE? INSTEAD, THE SPECIAL PROJECTS COMMITTEE WAS ACCUSED OF BREAKING THE BY-LAWS? I DON'T UNDERSTAND THE BOARD'S PROCEDURE. ALSO AT THE SPECIAL MEETING THUS. 9/22/77 THE TAX MAN DID NOT ASK CHAIRMAN RENE CLARKE OR ME IF WE COULD RECALL SIGNING A RESOLUTION. HE JUST STATED IT WAS UNUSUAL FOR A BANK NOT TO HAVE HAD A RESOLUTION SIGNED. THAT WAS AT 7 O'CLOCK AT NITE. THE BANK WAS CLOSED. I CALLED THE XXX EXT MORNING. I RECEIVED A PHOTO COPY. HERE IT IS. WHY DO YOU NEED IT NOW. THE ACCOUNT, THANK HEAVENS, IS CLOSED. I AM CURIOUS ABOUT THE WAY HANGES ARE MADE IN THE MIDDLE OF A PROJECT APPROVED BY THE MAJORITY OF THE BOARD, AND THEN HAVE THOSE WHO WORK HARD AND GIVE THEIR BEST INTENTIONS BE MADE TO FEEL THE WAY I DO NOW. IF MISTAKES WERE MADE, THEY WERE MADE BY, I WHO SIT ON THIS BOARD OF GOVENORS, AND IT IS UNDEMOCRATIC TO IMPLICATE AS HAS BEEN DONE TO ME. THIS IS ALL VOLUNTARY TO SERVE ON HIS BOARD, SO HOW IS THE CLUB GOING TO KEEP OR GET PEOPLE TO SERVE

PAGE 2. OCT. BOARD MEETING 1977

RE

OF

IF, AS IN MY CASE, SUCH HOSTILE PROCEDURE IS DONE AGAINST THEM?

I RESIGN FROM COOKBOOK COMMITTEE.

Marie Beaubien

MARIE BEAUBIEN

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TO:

April 15 1976

I, the undersigned, Secretary of Barrington Woman's Club - Special Project do hereby certify that the following is a complete, true, and correct copy of certain resolutions adopted at a duly called meeting held on the _____ day of _____, 19____, and that said resolutions are set forth in the minutes of said meeting and have not been rescinded or modified.

BE IT RESOLVED, that STATE BANK OF LAKE ZURICH be and hereby is designated a depository in which the funds of this Organization be deposited by its officers, agents, and employees and each of them hereby is authorized to endorse for deposit or negotiation any and all checks, drafts, notes, bills of exchange, and orders for the payment of money, either belonging to or coming into the possession of this Organization. Endorsements for deposit may be by the written or stamped endorsement of the Organization without designation of the person making the endorsement.

BE IT FURTHER RESOLVED, that any ^{one of the following} Three (one, two, three) of the following
Narvice M. Clarke, Betty J. Bjors

are authorized to SIGN ANY AND ALL CHECKS, DRAFTS, AND ORDERS, including orders or directions in informal or letter form, against any funds at any time standing to the credit of this Organization with the said bank, and/or against any account of this Organization with the said Bank, and the said Bank hereby is authorized to honor any and all checks, drafts and orders so signed, including those drawn to the individual order of any such officer and/or other person signing the same, without further inquiry or regard to the authority of said officer(s) and/or other person(s) or the use of said checks, drafts and orders, or the proceeds thereof.

BE IT FURTHER RESOLVED, that each of the foregoing resolutions, directions, and instructions, shall continue in force until express written notice of its rescission or modification has been received by the Bank. It is agreed for the purpose of inducing the said Bank to act hereunder that said Bank shall be saved harmless from any loss suffered or liability incurred by it in acting hereunder.

I FURTHER CERTIFY that the following named persons are the officers of the said Organization, duly qualified and now acting as such:

Chairman Narvice M. Clarke Asst. Secretary _____
~~President~~

Betty J. Bjors Asst. Treasurer _____
~~Secretary~~

Secretary _____

Treasurer Betty J. Bjors

Barrington Woman's Club - Special Project
(Name of Organization)

Attest: _____ By: _____ Secretary

By: _____ President _____ Retiring Secretary

NEW MAILING ADDRESS _____

Dec. 18 19 76

I, the undersigned, Secretary of Barrington Woman's Club Special Project do hereby
certify that the following is a complete, true, and correct copy of certain resolutions adopted at a duly called meeting held
on the _____ day of _____ 19 _____, and that said resolutions are set forth in the minutes of
said meeting and have not been rescinded or modified.

BE IT RESOLVED, that State Bank of Lake Zurich
be and hereby is designated a depository in which the funds of this Organization be deposited by its officers, agents, and em-
ployes and each of them hereby is authorized to endorse for deposit or negotiation any and all checks, drafts, notes, bills of
exchange, and orders for the payment of money, either belonging to or coming into the possession of this Organization. En-
dorsements for deposit may be by the written or stamped endorsement of the Organization without designation of the person
making the endorsement.

BE IT FURTHER RESOLVED, that any One of the following
(one, two, three)
Harvice M. Clarke or Betty J. Bjors

are authorized to SIGN ANY AND ALL CHECKS, DRAFTS, AND ORDERS, including orders or directions in infor-
mal or letter form, against any funds at any time standing to the credit of this Organization with the said bank, and/or
against any account of this Organization with the said Bank, and the said Bank hereby is authorized to honor any and all checks,
drafts and orders so signed, including those drawn to the individual order of any such officer and/or other person signing the
same, without further inquiry or regard to the authority of said officer(s) and/or other person(s) or the use of said checks,
drafts and orders, or the proceeds thereof.

BE IT FURTHER RESOLVED, that each of the foregoing resolutions, directions, and instructions, shall continue
in force until express written notice of its rescission or modification has been received by the Bank. It is agreed for the purpose
of inducing the said Bank to act hereunder that said Bank shall be saved harmless from any loss suffered or liability incurred
by it in acting hereunder.

I FURTHER CERTIFY that the following named persons are the officers of the said Organization, duly qualified
and now acting as such:

President Harvice M. Clarke Asst. Secretary _____

Vice President _____ Asst. Treasurer _____

Secretary _____

Treasurer Betty J. Bjors

Barrington Woman's Club Special Project
(Name of Organization)

Attest: _____ By _____ Secretary

By _____ President _____ Retiring Secretary

NEW MAILING ADDRESS 161 Crest View Ct., Barrington

OCTOBER 4, 1977

STATEMENT FROM JEAN DAKE IN SUPPORT OF MARIE BEAUBIEN

It seems to me that the entire Board of Governors has been at fault in not following our By-Laws in relation to our accounting procedures. Obviously, we have all operated in good faith and with the Club's best interests in mind. Specifically, Mr. Courmier, in his August letter, read at the September Board meeting, cited the Special Projects Account at the Lake Zurich Bank as an example of our poor accounting practices. However, he did not intend to suggest that there was anything unethical about the opening of the account at that bank. Obviously, the account was not solicited by Marie Beaubien or her husband, Mark. Rene Clarke was trying to put the money in a maximum-interest account, and she sought Mark's advice on what type of account she should use. He was generous with his time in discussing the various interest rates with her, and she placed the money in an account at the Lake Zurich Bank. Since there is nothing in our By-Laws regarding the exclusive use of Barrington banks, this seemed like a reasonable thing to do. I don't think anyone could believe that in any way would Marie or Mark Beaubien seek an account of less than \$6,000 or for any amount, for that matter. As far as I am concerned, it would be ridiculous for anyone to assume that any bank would "go after" an account of this size. Personally, I wish we could all accept the Lake Zurich account for what it was -- an account established in good faith, as an expeditious way of earning maximum interest on our Cookbook profits. I move

that we express our thoughts in a vote of confidence and
thanks to Marie for all her tremendous work on Programs, as
well as other Club activities. We need her in the Club.

MINUTES OF THE GENERAL MEETING
BARRINGTON WOMAN'S CLUB, OCTOBER 19, 1977

The General Meeting of the Barrington Woman's Club was the opening luncheon at the Villa Olivia Country Club.

President Sharon Bradley introduced the new Board of Governors, and up-coming programs were announced by Department and Committee Chairmen. Sharon welcomed all new members and guests and thanked Rene Clarke for all her efforts on behalf of the Barrington Woman's Club Cookbook.

An excellent fashion show was presented by Charles A. Stevens, with piano accompanist Kathy Loughran, a senior at Barrington High School. The program was much enjoyed by everyone.

Respectfully submitted,

Jean R. Dake

Jean Dake, Recording Secretary

cc: President
Treasurer

Jan
Treasurer's Report; October 1, 1977

Scholarship Fund	12,000.00
Savings Account #11441	2,747.13
General Account C.D.	4,000.00
Scholarship Savings Account #8741	2,495.30
General Account Balance Sept. 1	6,630.64
Deposits	
Dues	175.00
Art Fair Ins. Exp.	56.00
Total Deposits	231.00
Disbursements	
Elyse Moessner	15.00
Audrey DeCook	4.08
Holke Press	710.00
Grace Lythair	111.89
The Lettershop	80.21
Total Disbursements	921.18
General Account Balance Oct. 1	4,920.46
Bowling Savings Account	1.38
Bowling Checking Account	217.00
Art Fair Checking Account	2,780.45
Special Projects Savings Account	
Special Projects Checking Account	
Number of Paying Members	347

BARRINGTON WOMAN'S CLUB MEMBERSHIP REPORT -OCTOBER 4, 1977

Membership ... Sept.	331
New Members	9
Total Membership	378
Honorary & Courtesy Members	38
Total Paid Members	340

I have hand written and mailed 32 invitations to new members, including everyone who joined after the 1976 October luncheon. I will add the names I am submitting today, as soon as they are approved.

NEW MEMBERS:

Mrs. William Campbell (Evelyn)
540 Foxglove (Foxpoint)
Barrington, Il. 60010 phone: 381-0356

Mrs. Eugene Conrad (Elaine) former member (resigned)
636 Concord Pl. (Pickwick)
Barrington, Il. 60010 phone: 381-0807

Under activities,
marked book reviews
and tennis
will phone or serve
on committee

Mrs. Don Courtney (Doris)
391 N. Valley Court (Fox Point)
Barrington, Il. 60010 phone: 381-4317

marked: Collectors.
Literature, & tennis

Mrs. James Gorczyca (Thelma)
85 N. Old Barrington Road (Country Side)
Barrington, Ill. 60010 phone: 381-3096

Marked: Flower arrang-
ing, bowling &
theatre

Mrs. Russell Hunt (Pat)
237 West Main Street
Barrington, Il. 60010 phone: 382-1283

Mrs. Charles Hutchinson (Beth)
288 Beverly Road (Barrington Meadows)
Barrington, Il. 60010 phone: 381-3835

Marked: Home Arts,
book reviews, tennis,
clerical & phoning

Mrs. Stephen Jenkins (Amy)
1138 Chippewa Circle
Carpentersville, Il. 60110 phone: 426-8372

Marked: painting
class, all home arts,
book discussion,
bowling, theater,
tennis, Historical
Society and will
work on committee

Mrs. Gordon LaBounty (Mercedes)
1034 Woodland Avenue (Fairhaven)
Barrington, Il. 60010 phone: 381-8432

Marked: crafts, rubber
bridge, bowling, theatre
PHONING

Mrs. Rob Taylor (Elaine)
204 Circle Drive (North Tower Lake)
Barrington, Il. 60010 phone: 526-5776

Marked: All Home Arts,
rubber bridge and
will serve on committe

Submitted by: Rozanne McCandless
Approved _____

cc: Pres, Rec. Sec., Cor. Sec. Treas., Activ., Yrbk., Lettershop, File

NEW MEMBERS TO BE OUR GUESTS AT OCTOBER LUNCHEON

Mrs. Roy Anderson (Barbara)
Mrs. Herbert Appleton (Miriam)
Mrs. Joseph Bell (Mary)
Mrs. Thomas Binkley (Barbara)
Mrs. Jonas Blank (Kathryn)
Mrs. Wayne Bledsoe (Shirley)
Mrs. M.M. Bohn (Marjorie)
Mrs. Robert Bruder (Marcia)
Mrs. Amy Falcon
Mrs. Louis Feng (Theresa)
Mrs. Graydon Fox (Marion)
Mrs. Gregory-Kirk Gregory (Rosemarie)
Mrs. Robert Guy (Carol)
Mrs. John Gwynn (Martha)
Mrs. Sam Hunt (Gladys)
Mrs. Glenn Hunter (June)
Mrs. Donald Knautz (Norma)
Mrs. Albert Kranzush (Betty)
Mrs. Richard Kron (Helen)
Mrs. Kenneth Langguth (Vicky)
Mrs. Daniel Lyons (Patricia)
Mrs. Florence Marwig
Mrs. Glenn Miller (Kathy)
Mrs. J. Fred McCandless (Rozanne)
Mrs. Harold Newcombe (Elaine)
Mrs. John Newman (Pat)
Mrs. Robert Niermeyer (Pat)
Mrs. William Richards (Genie)
Mrs. Russell Rydin (Patricia)
Mrs. James Vaughan (Kay)
Mrs. John Vogel (Geraldine)
Mrs. Michael Wagner (LaDonna)
Mrs. Richard Weiler (Mary Jo)
Mrs. Mark Wimmer (Sigrid)

MINUTES OF THE BOARD OF GOVERNORS
BARRINGTON WOMAN'S CLUB, NOVEMBER 1, 1977
(AS CORRECTED)

The meeting was called to order at 9:45 A.M. by President Sharon Bradley. Sharon thanked Marie Beaubien and Norma Carey for hosting the meeting.

Roll call was taken, and the following members were absent: Helen Zoern, Marcia Bruder, Nikkie Claffey, Jan Nemeth, Rozanne McCandless and Mary Joe Weiler.

Jean Dake read the minutes of the October Board meeting. It was moved that the minutes be accepted as corrected. The motion carried.

Estelle Girard read her Treasurer's Report for November 1, 1977. It was accepted to be filed for audit. Estelle mentioned that Merle Rauchenberger had received a thank you note from the Hospital Auxiliary for the Barrington Woman's Club's contribution. She also reported that all profits from the sale of the new Entertainment Books were going to the Barrington Woman's Club.

Marie Beaubien brought up the November General meeting on Wednesday, the 16th at Biltmore, with Ms. Leona Toppel relating her experiences as a comedy writer. She urged everyone to attend.

It was mentioned that the Friendship Committee should send flowers to Board member Bunny Monteaboro, who is in the hospital.

Jean Dake mentioned that there had been a large response on the November 30 Theater Party. She will add an extra bus, and an announcement will be made to that effect in President Sharon Bradley's November letter.

June Brandvik announced that she is planning a second series of art lessons starting in January, with the same instructor as in the fall. The class may expand to include other artistic efforts such as photography, macrame, rubbings, etc. All art work will be displayed at the April General meeting at Langendorf Park.

Tina Madden urged people to attend her Collectors meeting on Friday, November 11, on "A Mansion of Masterpieces." She also mentioned the CPR Program in Barrington. The class involves two sessions in one week.

Mildred Prall mentioned the success of the last two Conservation meetings - a visit with Dorothy Fromherz and a hike through Kettle Moraine Nature Preserve.

Mildred Prall said that she will be giving a demonstration of the traditional art of rug-hooking at a Barrington Woman's Club Home Arts and Crafts meeting at the First National Bank of Barrington on Friday, January 27, at 10:00 A.M.

Rosemary Wolfe stated that her Literature meeting in October was a good one, and that her meeting on Friday, November 18, will feature Virginia Mosley, who writes for the Chicago Tribune.

Betty Bjors announced that she will include Travel literature in the up-coming news letter.

Marilyn Haayen mentioned the final profits from the Art Fair. Total profits were \$2,267.95, after the payment of a \$112.50 police bill. She is going to purchase a plain, modernistic bench with a cushion, for the High School Art Gallery. The bench would be removable for sculpture displays.

Grace Wytmar reported on the activities of the Barrington Area Arts Council, particularly their series of music-in-the-homes, as published in the Arts Council Calendar in the Barrington Courier Review. She urged everyone to join the Arts Council at a membership fee of \$5.00 for the 1978 calendar year. She stated that the high school Art Gallery is open to the public from 9:00 A.M. to 3:30 P.M. on school days.

Audrey DeCook mentioned that the October General Meeting was well attended, and that she expected a good crowd at Biltmore in November.

Lucy Henry reported on a recent meeting of the Finance Committee. She distributed a sheet of instructions to Board members involved in the handling of Club monies, and to be in-

serted in the front of each new Board manual, as distributed by Grace Wytmar last month. A copy of this insertion is attached to these minutes. She further proposed that we change the Club By-Laws, as follows:

Article IV - Dues and Finance

Section 3. b. All accounts, including special accounts, must have the signature of the bonded Treasurer of the Club, and the balance of each account reported on the Treasurer's monthly report.

(Current
statement)

(To be
changed
as fol-
lows)

b. No banking transactions, checking, savings, purchase of Certificates of Deposit, etc. in the name of the Barrington Woman's Club shall be permitted without the authorization by majority vote of the Board of Governors of the club, including the signature of the bonded treasurer, the president and the corporate club seal. If authorization is granted, the account balance must be reported on the treasurer's monthly report.

The By-Law change should be voted on at the January Board of Governor's meeting.

Jean Krueger thanked Bernice Birkenstock for her hard work on name tags for the General meetings.

Dolores Johnson announced that she had written a letter to the Club lawyer, Beverly Vanderburgh on October 17, asking her to be put on a retainer to handle our Club's affairs. As yet, she had received no reply, and it was suggested that she contact Bev again.

Estelle Girard mentioned some ideas for future speakers for General meetings: a Microwave Oven Chef, a demonstration of Food Processors, and a talk by Jean Morris of TV fame.

Dolores Johnson stated that she had recently uncovered a check from one new member not approved in October, because of the missing check. She proposed that we vote her into the Club now that her check has been received. There are three new members from October, but not on an official report due to the absence of Rozanne McCandless, membership Chairman. After much discussion, Jean Dake proposed that we accept

all four members now, since there is no Board of Governors meeting in December. The motion carried and the following members were accepted:

Mrs. Hutchinson (from October)
Mrs. Loughran
Mrs. Krieg
Mrs. LeyHayne

Dolores Johnson will send a letter notifying them of their acceptance.

Marilyn Haayen moved that the meeting be adjourned. It was so adjourned at 11:15 A.M.

Respectfully submitted,

Jean Dake

Jean Dake, Recording Secretary

cc: President
Treasurer