

Digital Collection - Update Library Card Number

Some platforms re-link your card automatically. If you use the platforms listed below, follow the instructions to update your card. Questions? Please contact <u>digitalservices@balibrary.org</u>

- 1. BALibrary App
- 2. <u>Hoopla</u>
- 3. <u>Kanopy</u>
- 4. PressReader

BALibrary App

- 1. Open the BALibrary app and tap Account (lower right corner).
- 2. Tap Manage Accounts.
- 3. Tap Remove for the account you would like to update.
- 4. Tap Add a Library Card.
- 5. Enter your barcode and PIN number, then tap Validate.

Hoopla

Please update the card number from the Hoopla app. This allows the change to take effect across all devices (web + apps).

- 1. Open the hoopla app and tap on Settings (gear upper right).
- 2. Tap Library Settings.
- 3. Update Library Card Number, PIN, and tap Save Library Settings.

Kanopy

Please update your card number from a web browser.

- 1. Open Kanopy in a web browser and hover over the account name in the upper right corner.
- 2. Click My Account.
- 3. Click on My Libraries (top middle tab).
- 4. Click the three horizontal dots to Edit.
- 5. Enter the Library card number and click Save.

PressReader

- 1. Open the PressReader app and tap on More (lower right corner).
- 2. Tap Accounts.
- 3. Tap the account name that needs to be updated.
- 4. Tap Library, then Unlink Account.
- 5. Tap Library and re-link the card by searching for Barrington Area Library and entering the new credentials.