

Minutes
Village of Deer Park
Board of Trustees Meeting
July 18, 2011 – 7:00 p.m.
Deer Park Vehe Barn
23570 W. Cuba Road, Deer Park, Illinois 60010

1) Pledge of Allegiance

A Meeting of the Board of Trustees of the Village of Deer Park was held on Monday, July 18, 2011, at Vehe Barn, 23570 W. Cuba Road, in the Village of Deer Park, in the counties of Lake and Cook, Illinois. President Kellermann called the meeting to order at 7:03 p.m. Village Officials and guests recited the Pledge of Allegiance.

2) Roll Call and Determination of a Quorum

Upon Roll Call, the following were present: President Kellermann, Trustees Denny, Olson, Thomason, Sands and Czarnik. Trustee Finley was absent.

Other Village Officials present were Village Administrator Connors, Treasurer Stade, Clerk Schroeder, Attorney Bateman, Ken Garrett of B&F and Village Engineer Todd Gordon was absent. President Kellermann stated that there was a quorum.

3) Approval of Agenda

President Kellermann suggested moving certain items as discussed.

Motion: Trustee Olson moved, seconded Czarnik, to approve the amended agenda as discussed.

Upon Roll Call – Voice Vote – 5 Ayes/0 Nays/1 Absent – Motion Carried. 5/0

4) Approval and Release of Special Board of Trustees Meeting of May 15th and June 20th 2011 and Regular Board of Trustees Meeting of June 20th 2011*

Motion: Trustee Sands moved, seconded by Trustee Olson, to approve and release of Special Board of Trustee Meetings of May 16th and June 20th and Regular Board of Trustee Meeting of June 20th 2011 with minor amendments.

Upon Roll Call – Voice Vote – 5 Ayes/0 Nays/1 Absent – Motion Carried. 5/0

5) **Public Comments** – Sign up prior to meeting on sign-in sheet on podium; 5 minutes time limit

President Kellermann announced that this meeting is a limited public forum for public comments, but any statements made and/or opinions expressed therein do not necessarily reflect the views of the Village but represent only the views of the persons making such statements and/or presenting such opinions who are solely responsible for the content thereof.

Lisa Pagano of 22853 Glenhurst Road, Deer Park expressed her comments regarding meeting agenda item 11)C Proposal to Change the Financial Parameters for Events at the Vehe Barn. Ms. Pagano noted that the proposed changes were not discussed with the Event Coordinator prior to this meeting. Ms. Pagano expressed she was not in support of the proposed changes. President Kellermann noted that the Board will address Ms. Pagano's concerns at the appropriate time on the agenda.

Mike Timlin of 17 Wehrhem, Deer Park congratulated the Village Board of Trustees on the progress on the street maintenance program as well as the Village Engineer and road crew.

With no further comments, President Kellermann closed public comments at 7:13 p.m.

11) **Reports from President, Trustees, Administrator, Treasurer and Clerk**

A. **President Kellermann**

i) **Appreciation Plaques to Past Village Trustees (this item was moved)**

President Kellermann recognized and acknowledged past Village Trustees Barb Evans; Maureen Pratscher and David Kizior for their services to the Village of Deer Park. President Kellermann presented appreciation plaques to each of the past Trustees. President Kellermann and the Village Board of Trustees thanked each past Trustee for their service to the Village of Deer Park.

6) **PUBLIC HEARING – Adoption of the Appropriation Ordinance for FY2012***

Motion: Trustee Olson moved, seconded by Trustee Denny, to open the public hearing at 7:17 p.m.

Upon Roll Call – Voice Vote – 5 Ayes/0 Nays/1 Absent – Motion Carried. 5/0

President Kellermann asked Treasurer Stade if she had any comments. Treasurer Stade noted that she would comment under the adoption of the ordinance item later in the meeting. President Kellermann asked the public for comments regarding this matter. With no comments, President Kellermann closed the Public Hearing at 7:18 p.m.

7) **Kildeer Police Report***

Chief Rossi provided the Board an update on the report as presented. Chief Rossi also reported and provided an incident that happened on July 5th relating to the recent break-ins. Chief Rossi indicated that individuals have been identified and pending charges against the individuals. Chief Rossi noted that he would continue to keep the Village posted.

Chief Rossi also summarized an incident that happened today regarding a missing person report. Chief Rossi noted that the K-9 Unit and CERT members assisted with the case. Chief Rossi noted that a CTY message went out to the public regarding this case. Chief Rossi indicated that the missing person was found with an hour and another CTY message was sent out letting residents know the person was found. Chief Rossi thanked the K-9 and CERT members for their assistance.

G. Trustee Czarnik – Planning, Development & Zoning

ii) Report on Proposed Commercial Development at Rand Road and Deer Park Blvd.

Mr. Dan Marotta of Arista Development, LLC, Chicago, IL provided the Board with a presentation on a proposed development on Rand Road and Deer Park Blvd on the “Mario” property. Mr. Marotta indicated that a traffic study has been complied and pending IDOT review.

Village Administrator Connors indicated that he has approached representatives from the Continental building in regards to curb cut recommends eliminating stacking and traffic pattern issues relating to the proposed development. Village Administrator Connors noted that he is hopeful that the Village will work together with Continental on these and other issues. Village Administrator Connors noted the Village’s Comprehensive Plan indicates, further south of this intersection, to add a lane to the east, which appears to be a creditable plan. Village Administrator Connors noted that the developer is looking for feedback to pursue this project. If given approval by the Village Board, Administrator Connors recommends presenting the development to the Plan Commission.

Mr. Marotta indicated the potential uses for the development and the stores already interested in renting with the development.

Village Administrator Connors noted that the entrance will allow eastern access point for future sites.

Trustee Czarnik asked for the project time-line. Mr. Marotta noted the construction would start next year.

Motion: Trustee Olson moved, seconded by Trustee Czarnik, to move the proposed commercial development at Rand Road and Deer Park Boulevard, to be presented to the Plan Commission.

Upon Roll Call – Voice Vote – 5 Ayes/0 Nays/1 Absent – Motion Carried. 5/0

8) June 2, 2011 Zoning Board of Appeals Public Hearing Recommendation – Fence Variation Request by Lee and Bruce Quade of 20828 Meadow Lane (back-up material from the June 16, 2011 BOT Meeting Agenda)

- i) Lee Quade of 20828 Meadow Lane was present and explained her request for a variation for a fence.

President Kellermann informed the Board and Mrs. Quade that the out-buildings were removed from the Murdock (neighbor's) property. President Kellermann further announced receipt of an e-mail received by the Murdock's property and directed Village Attorney Bateman to read the e-mail. Village Attorney Bateman read the e-mail as directed.

Mrs. Quade pointed out that her request for a fence is for privacy not just noise reduction. Mrs. Quade noted her property has a slope and therefore the request for different fence heights.

Trustee Czarnik commended Mrs. Quade for their well-maintained home and yard. Trustee Czarnik confirmed the request for three variances; 1) a 6-7' fence to adjust to the property slope with; 2) solid panels and 3) to extend the fence from the front of the property. Mrs. Quade noted that the third variance was dropped.

Trustee Czarnik noted that Village Building Inspector Ken Garrett of B&F Technical was also at the ZBA hearing. Trustee Czarnik noted that both he and Inspector Garrett looked at the property and questioned if the fence would help with noise reduction. Mrs. Quade noted that she doesn't want to see Ela Road since she can see it all winter long.

Trustee Czarnik noted the petitioner expressed their concern with noise at the Zoning meeting. Trustee Czarnik pointed out that from the petitioner's deck you can see over the fence. Mrs. Quade noted that no one else would see the fence.

President Kellermann noted that the fence could be seen from Ela Road. President Kellermann asked Village Inspector Garrett for his comments.

Village Inspector Garrett noted there would be three variations for the petitioner's request for the height of the fence which Village ordinance only allows a 4-foot fence and 50% open and the third variation is the 8-foot location of the fence starting from the front of the property, not behind the home as required by Village ordinance.

Trustee Denny expressed his concerns with setting precedent. Trustee Denny suggested that using landscaping could be more effective for sound reduction.

Mrs. Quade pointed out that the Deer Lake Meadow Estate has other homes with a three-foot berm and their home is the only one in the subdivision that does not have one. Mrs. Quade indicated that she would rather have a berm but cannot because of the drainage easement.

Trustee Denny reiterated his concern with setting precedence. Mrs. Quade indicated that the fence will not be seen therefore, it would be setting a precedence. Mrs. Quade noted that she doesn't want to put in landscape. She further mentioned that the developer didn't want to go to the Board to continue the fence. Mrs. Quade that in the sixteen years that she lived there, there is much more traffic and considers it a deterrent to her home value.

Trustee Czarnik noted that he didn't know if the fences along Ela Road are legally conforming to the Village ordinance. Trustee Czarnik asked Administrator Connors for his comments. Village Administrator Connors indicated calls from residents for fencing although not many of the requests were approved and were asked to demonstrate hardship for the fence.

Trustee Czarnik note that it would be public record that this was approved and concerned with setting precedence.

Mr. Bruce Quade entered the meeting and voiced that nobody would see the fence. President Kellermann noted that it would be seen from Ela Road.

Village Attorney Bateman explained the concern is with setting precedence not whether or not the fence can be seen. Attorney Bateman noted that there are questionable other potential variations similar to this case, although in this case the fence is not visible but comparable.

Village Attorney Bateman explained the Village Board of Trustees role in considering the presented case based on the findings of fact and the recommendation of the Zoning Board. Attorney Bateman noted that the Board of Trustees can direct him to prepare an ordinance based on the decision of the Board.

Trustee Denny questioned the unanimous vote by the Zoning Board.

Trustee Olson addressed the concern with setting precedence he pointed out Lake Cook Road west in the Barrington area. Trustee Olson noted that the expense of the variation would detour people from filing a variation. Trustee Olson noted that the fencing requirements need to be re-evaluated. Trustee Olson noted that he is in favor of this request. Trustee Olson noted that sound would never be eliminated with a fence.

President Kellermann pointed out that the sound engineer for the CNN matter noted that a concrete fence would not be enough for sound reduction and he questioned if a fence would help. Trustee Olson noted that a fence would provide a little noise block.

Motion: Trustee Czarnik moved, seconded by Trustee Sands, to direct Village Attorney Bateman to prepare an ordinance to deny the request for a fence variation by Lee and Bruce Quade of 20828 Meadow Lane.

Ayes: Denny, Thomason, Czarnik and Sands

Nays: Olson

Absent: Finley

Motion Carried. 4/1

Trustee Sands noted that he questions the sound and site levels.

Mr. Quade noted that he's been in this Village for years and based on the traffic growth, he told the Board that they will need to address this in the near future.

President Kellermann noted that the Zoning Board will address future issues and is supposed to be fact finding based on the Village ordinance criteria.

Trustee Sands asked if there were any attempt to re-evaluate the fence ordinance that will allow this request. Inspector Garrett noted that the Village Board would need to direct staff for the Village Board to re-evaluate the Village code and didn't know if it would help the Quade's at this point.

**H. ii) Proposal from Ela Township Highway Department for Traffic Sign Inventory*
This item was moved up on the agenda.**

Bill Kruckenburg of Ela Township presented a proposal for traffic sign inventory of the Village of Deer Park's traffic signage. Mr. Kruckenburg noted that the inventory is needed to meet the standards of the Federal Highway Administration (FHWA) to comply with retro reflectivity on traffic signs. Mr. Kruckenburg noted that Ela Township will be doing the Village of Kildeer's inventory for approximately \$8.50 per sign.

Village Administrator Connors noted that the Village does not have a lot of parks or private (no parking signs). Administrator Connors noted that the Village Board can either accept or reject this proposal.

There was general discussion regarding how many signs and costs for replacing signs in the Village of Deer Park. Mr. Kruckenburg noted that the cost per sign is approximately \$100-\$150 each. Village Administrator Connors noted that the Country Corners sign has been ordered.

Mr. Kruckenburg noted that an ordinance must be passed by the end of this year to comply with this requirement.

Village Attorney Bateman asked how will the signs be tested and asked if there are some Village signs already in compliance. Mr. Kruckenburg noted that there are not many Village signs at all that are currently compliant. Mr. Kruckenburg noted that there is a striping compliance that will be coming up next.

Motion: Trustee Sands moved, seconded by Trustee Denny, to approve the proposed Traffic sign inventory of the Village of Deer Park as presented by Ela Township, with a not to exceed amount of \$8.50 per sign.

Ayes: Denny, Sands, Czarnik, Olson and Thomason

Nays: None

Absent: Finley

Motion Carried. 5/0

Fii) Ela Highway work on storm-related Clean-up (this item was moved up)

Bill Kruckenburg of Ela Township provided the Board with an update on the storm-related clean up in the nearby communities.

Trustee Olson noted after he looked around the Village it doesn't appear to be much clean up needed.

There was general discussion regarding the clean-up needed in Deer Park. It was noted that the Village received numerous calls regarding downed-trees and storm debris.

Mr. Kruckenburg proposed storm-related clean-up services for Deer Park which would include a three-staff crew and chipper for \$200 per hour.

Village Administrator Connors noted that the \$200 per hour is the standard rate for this type of service with other municipalities.

Trustee Denny noted that there does not appear to be a lot of tree debris although he suggested putting a cap on the project cost.

Mr. Kruckenburg noted that he wouldn't know where to put a cut off on the residents.

Motion: Trustee Sands moved, seconded by Trustee Denny, to employ Ela Township to provide storm-related clean-up service (3 staff and chipper) for the Village of Deer Park for two days at \$200 per hour, with a not too exceed \$10,000.

Ayes: Thomason, Olson, Czarnik, Denny and Sands

Nays: None

Absent: Finley

Motion Carried. 5/0

Village Administrator Connors suggested scheduling next Monday for one day of storm-related tree debris and put the message on CTY as well as the Village website.

Biv) Approval of Ela Highway Proposal to Remove Dead Trees from Village Parks (Peterson and Charlie Brown) for \$1,700.00

Village Administrator Connors explained this item.

Motion: Trustee Thomason moved, seconded by Trustee Olson, to approve Ela Highway Proposal to remove dead trees from Village Parks (Peterson and Charlie Brown) for \$1,700.

Ayes: Sands, Czarnik, Thomason, Denny and Olson

Nays: None

Absent: Finley

Motion Carried. 5/0

President Kellermann asked Bill Kruckenburg about the cost to take down the corn crib to be discussed at another time. Mr. Kruckenburg thanked the Village Board.

9) Village Engineer – Report & Recommendation

i) Proposed Seal Coat Bid from Village Hall and Vehe Parking Lot and Restriping Project*

Village Engineer Gordon explained this item and was available to answer questions from the Board.

Motion: Trustee Czarnik moved, seconded by Trustee Sands, to approve seal coat bid of Vehe Barn and Village parking lot in an amount of \$5,455.00 minus \$200 for \$5,230.00.

Ayes: Sands, Olson, Denny, Thomason and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

Trustee Sands asked how or if this adds to the life of the parking lot. Village Engineer Gordon he would coordinate the seal coating with the Village business hours.

ii) Consideration of Pay Request from Geske and Sons, Inc. for the 2011 Road Program in the total amount of \$434,711.04*

Village Engineer Gordon explained the pay request for \$438,012.27 less 10% retainage withheld (\$48,301.23) for a total cost of \$434,711.04. Gordon indicated that this project is within budget or better.

Motion: Trustee Denny moved, seconded Trustee Olson, to approve the pay request from Geske and Sons, Inc., for the 2011 Road Program in the amount of \$434,711.04 which includes the 10% withheld of \$438,012.27

Ayes: Sands, Czarnik, Denny, Thomason and Olson

Nays: None

Absent: Finley

Motion Carried, 5/0

iii) Consideration of Long Grove Lift Station Pump Repair by Metropolitan Pump Company in the total amount of \$8,176.00*

Village Engineer Gordon explained this item and was available to answer questions. Gordon referenced the memo from Chuck Bowden regarding the work done on the pump.

Motion: Trustee Olson moved, seconded by Trustee Sands, to approve the Long Grove lift Station Pump Repair by Metropolitan Pump Company in the total amount of \$8,176.00.

Ayes: Czarnik, Denny, Thomason, Olson and Sands

Nays: None

Absent: Finley

Motion Carried. 5/0

iv) Village Project Summary Update

Trustee Sands provided an update on the Meadow Lane resealing project and noted that people were complaining about getting the tar on their vehicles. These matters were taken care of those claiming tar on their car. Engineer Gordon noted that Chuck Bowden of Gewalt Hamilton was addressing this matter with the residents. Village Engineer Gordon explained the process to file a claim with Geske and Sons if the residents choose to do so. Gordon indicated that the project was completed within IDOT specifications.

Engineer Gordon noted that the road project is scheduled early in the morning for Old Farm Road to avoid similar problems.

Village Engineer Gordon provided updates on the Barnick/Dover Pond project; and update on First Impression repairs and Bike Path between Kildeer and Deer Park.

11Dv) Hampton Inn Update* (this item was moved up on the agenda)

Lisa Landwer and Mr. Daniel Barre of Hampton Inn & Suites provided a presentation on their support for a part-time driver per the Tourism Committee suggestion to offer services to the Hotel visitors.

There was discussion regarding the salary for the driver would be \$18,000 per year for approximately 35 hours week which is basically \$10 per hour.

Mr. Barre pointed out that the hotel guests do not have vehicles and providing the van to take guests to Deer Park Town Center to shop. He recommends the service would be between 4-9 p.m.

President Kellermann noted that certificate of insurance would be required.

Trustee Denny noted if the driver would be employed by the Hotel. Mr. Barre replied yes. Trustee Denny asked the radius of the driver. It was noted that the radius is five miles. Trustee Sands suggested keeping a driving log. Ms. Landwer indicated that there currently is a log book. Trustee Denny asked if the hotel has similar arrangements with other towns. Ms. Landwer replied no.

Village Attorney Bateman expressed his concerns and that although the Village would be covered as additional insured on the hotel insurance policy, the Village would be sued too if something should happen. Attorney Bateman suggested issuing merchant coupons which would not create a liability for the Village.

Ms. Landwer offered to provide a Hold Harmless agreement.

Trustee Denny asked the Village Attorney what would be the insured risk. Village Attorney Bateman indicated that would be determined by IRMF coverage and noted that this would not be a not function.

Trustee Sands suggested that the hotel invoice the Village quarterly and noted that he would support the service for a quarter.

Trustee Denny asked for increased insurance liability.

Village Administrator Connors indicated that not only a certificate of insurance would be required but the Village would need to be listed as additional insured. Connors noted that he would contact IRMLA regarding standard procedures pertaining to this service.

President Kellermann suggested tabling this item.

Trustee Sands suggested that the hotel invoice the Village after the services for a four month (quarterly) period.

The private owner of Avlon Salon spoke on behalf of several DTPC retail stores and supports the hotel offering rides to the DTPC. She commended Hamilton Inn and the Village of Deer Park.

Trustee Czarnik thanks for the patronage to DPTC.

President Kellermann suggested that the agreement, hold harmless agreement, certificate of insurance with the Village listed as additional insured and reimbursement draft to be presented at the August Village Trustee meeting in August.

C. Trustee Denny– Finance/Public Safety

Proposal to Change the Financial Parameters for Events at the Vehe Barn*

Trustee Denny led in the discussion and highlighted the proposal as presented in the back-up material (see attached).

Trustee Sands asked about Homeowner Association meetings. Trustee Denny noted that needs to be further discussed.

There was general discussion regarding the cost for the proposed handyman costs. Trustee Denny pointed out the costs from the last two weddings.

Event Coordinator Irving asked if the residents pay property taxes and/or if the barn services are subsidized. President Kellermann replied no. EC Irving pointed out that the intention from the past Village Board Trustees was to offer services to the residents not to make a profit.

Trustee Denny pointed out the chart of expenses as compared to the revenue.

Trustee Olson noted that he has concerns with Trustee Denny's proposal.

EC Irving noted that her additional hours are from the extra Barn related activities. Trustee Czarnik expressed his concerns that the barn services are not meeting the payroll. EC Irving indicated that she's been trying to help with meeting the payroll. EC Irving explained her efforts with marketing the barn for additional revenue.

Trustee Sands asked about the cost of the services. EC Irving noted that she was not with the Village during the time service fees were set. Trustee Sands questioned how to adjust the revenue so the barn services are revenue neutral.

Trustee Czarnik indicated that he was told from a resident that rented the Barn facility for a party, that the rental fees are cheap.

Trustee Sands asked to see the projection numbers for the year. EC Irving recommended increasing non-profit fees. She indicated that she's suggested this before.

This item was tabled.

H.vii) Proposal from Williams and Associates to Perform Space Needs Analysis for Village Office*

Mark Bushhouse of Williams Architects highlighted his memo to Village Administrator Connors, dated July 12, 2011 regarding the proposal to perform space needs analysis for the Village office. Mr. Bushhouse was available to answer questions from the Board.

Village Administrator Connors noted that he sent the proposal to Randy Pinchot for review and has not yet received his comments.

There was general discussion regarding the Vehe Barn water issues. Trustee Thomason noted that issue has been looked at. Trustee Thomason suggested looking at alternative sites for a Village office.

Trustee Olson noted that the Village office can be at a different location, i.e. condo unit, but questioned where the meetings would be held. Trustee Olson expressed that he thinks the Vehe Barn has potential.

Trustee Czarnik noted the need for knowing the square footage.

Village Administrator Connors suggested directing the Village Attorney to prepare a contract with Williams Architect for office space as Phase I for \$10,400 with reimbursement not to exceed \$5,000.

Motion: Trustee Olson moved, seconded by Trustee Sands, to direct Village Attorney Bateman to prepare a draft contract with Williams Architect for office space for the Village of Deer Park Village Hall as Phase I for \$10,400.00 with a reimbursement not to exceed \$5,000.00.

Ayes: Czarnik, Denny, Thomason, Olson and Sands

Nays: None

Absent: Finley

Motion Carried. 5/0

Village Administrator Connors noted that this would not be final action. Village Attorney Bateman noted that the contract would come back to the Village Board for approval.

**Dii) Host Service Proposal Presented by Kevin Weiss of DSN Service
(this item was moved on the agenda)**

Kevin Weiss of DSN Service was present and proposed host service.

Trustee Olson distributed GoDaddy prices to the Board for comparison to the proposed hosting fees.

There was general discussion regarding the service and costs presented by DSN. Trustee Olson noted that the GoDaddy prices are lower and recommend services from DSN for hosted back-up services only.

Motion: Trustee Olson moved, seconded by Trustee Czarnik, to accept DSN Proposal for Village computer back-up router to include incremental back-up of e-mail for \$5.00 per month and \$200 for the hardware.

Ayes: Sands, Denny, Thomason, Olson and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

10) Village Attorney – Report & Recommendation

i) An Ordinance approving the Appropriation Ordinance for FY2012*

Village Attorney Bateman explained this item.

Motion: Trustee Denny moved, seconded by Trustee Olson, to approve an Ordinance approving the Appropriation Ordinance for FY2012.

Ayes: Czarnik, Thomason, Olson, Sands and Denny

Nays: None

Absent: Finley

Motion Carried. 5/0

ii) Resolution Authorizing and Approving an “Illinois Elevator Safety Program Agreement” by and Between the Office Of The State Fire Marshal and the Village of Deer Park and OSFM Elevator Safety Program Agreement*

Village Attorney Bateman explained this item.

Motion: Trustee Sands moved, seconded by Trustee Czarnik, to approve Resolution a Authorizing and Approving an “Illinois Elevator Safety Program Agreement” by and Between the Office Of The State Fire Marshal and the Village of Deer Park and OSFM Elevator Safety Program Agreement.

Ayes: Thomason, Denny, Olson, Sands and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

iii) Foxbridge Sidewalk Escrow Refund Request*

Village Attorney Bateman explained this item and noted that he spoke to Carlyle’s attorney.

Mr. Angelo Pecoraro was present and asked that a check be issued to just Carlyle. Mr. Pecoraro indicated that is his son’s business. Attorney Bateman explained that the check would be issued to both Carlyle and Foxdale. Mr. Bateman noted that he spoke to his attorney and advised that he do the same.

There was no action on this matter.

iv) Discussion of Employee Policy Manual

Discussed After Executive Session

v) Impound/Towing Fee Legislative Update

Village Attorney Bateman provided an update on the legislative (HB1220) of impound/towing fee. Village Attorney Bateman noted that this has not yet been signed by the governor. Village Attorney Bateman suggested not implementing until the governor signs the bill. Village Attorney Bateman noted that one municipality collects approximately \$60,000 for this ordinance.

Trustee Czarnik noted that he thinks an impound fee could distract incidents.

Trustee Denny asked Village Attorney if he thought the governor would sign. Village Attorney Bateman indicated that he has watched the governor action items and noted that several municipalities have already adopted this bill.

11) Reports from President, Trustees, Administrator, Treasurer and Clerk

A. President Kellermann

i) Appreciation Plaques to Past Village Trustees

(this item was moved on the agenda)

ii) Appointment of Randy Pinchot as planning consultant member of the Board Review Board (Replacing Kon Savoy)

Motion: Trustee Olson moved, seconded by Trustee Thomason, to approve the appointment of Randy Pinchot as planning consultant member of the Board Review Board (replacing Kon Savoy)

Ayes: Denny, Olson, Sands, Thomason and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

iii) Appointment of Rita Finley, Keith Olson and Jan Koe to serve a one-year term on Tourism Committee

Motion: Trustee Czarnik moved, seconded by Trustee Denny, to appointment of Rita Finley, Keith Olson and Jan Koe to serve a one-year term on Tourism Committee.

Ayes: Sands, Olson, Thomason, Denny and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

iv) Discussion regarding a Backup Generator For Electric for the Village

President Kellermann noted that he would like to proceed with this item. There was no action on this item.

v) **Southwest Municipal CERT Program**

President Kellermann noted that he would like to proceed with this program.
There was no action on this item.

B. Trustee Thomason - Parks & Recreation

i) **Consideration of Use of Lighting in Village Parks – Request by Barrington Youth Football (discussed last as item iii)**

Trustee Thomason noted that BYF is looking for feedback from the Board regarding the use of lighting in Village Parks.

Trustee Denny noted that he would not be in favor of lighting after hours at the parks.

Trustee Thomson noted that he would review a park survey taken a few years to see what the residents commented about the park uses.

President Kellermann suggested a putting park forum.

ii) **Ela Soccer Update**

Trustee Thomason overviewed his report. Trustee Thomason noted that Ela Soccer has decided not to renovate the field and would be used for U10 and under players.

President Kellermann noted that the agreement states the renovation of the field. Village Administrator Connors pointed out the true-up provision.

Trustee Thomason noted that he would follow up on this issue.

iii) **Park Maintenance Program Update***

Trustee Thomason provided the Board with an update on the pond algae control and annual maintenance for mowing and pond treatment rebidding.

Village Attorney suggested Trustee Thomason to caution about the algae control. He noted that he would talk with him further about a potential aquifer hazards.

iv) Approval of Ela Highway Proposal to Remove Dead Trees from Village Parks (Peterson and Charlie Brown) for \$1,700.00

(this item was moved on the agenda)

C. Trustee Denny– Finance/Public Safety

Proposal to Change the Financial Parameters for Events at the Vehe Barn*

(this item was moved on the agenda)

D. Trustee Olson – Vehe Farm

i) Ela Township Costs for Leaning Corn Crib*

Trustee Olson explained and it was suggested making this a Boy Scout project.

ii) Host Service Proposal Presented by Kevin Weiss of DSN Services*

(this item was moved on the agenda)

iii) Website Update*

Trustee Olson noted the old Village site is gone. The redirection of the old URL is in process. Trustee Olson noted that the dedicated e-mail addresses are in the process.

iv) Painting Village Office*

Trustee Olson pointed out the bids for painting the Village Hall building. There was general discussion. Trustee Olson recommended Sun Painting's bid. Trustee Czarnik asked why Trustee Olson doesn't recommend the lowest bidder. Trustee Olson noted because he was impressed with the owner and it's the price is in the middle of the three bids.

Motion: Trustee Olson moved to approve Sun Painting, Paul Danek in the amount of \$2,820 for painting and restoration work on the Vehe farmhouse (Village Office). There was no second on the motion, therefore the motion failed.

Motion: Trustee Czarnik moved, seconded by Trustee Thomason, to accept the bid from Let's Get Rollin, Joe Filla in the amount of \$1,995.00 for painting and restoration work on the Vehe Farmhouse (Village Office.).

Ayes: Sands, Denny, Thomason, Olson and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

v) **Hampton Inn Update***

(this item was moved on the agenda)

vi) **Vehe Barn Lower Level Water Issue***

Village Administrator Connors noted that he has not heard back from Randy Pinchot.

Trustee Olson pointed out the back-up information from Atlas.

Further discussion is needed on this item.

vii) **Discussion Office Mold Testing and Security Concerns**

Trustee Olson indicated that he would pick up mold testing kits and follow up with the Board with the results.

Village Administrator Connors informed the Board about an incident that happened at the Village Office when a person for the Redspeed Hearing became irate and luckily he was able to calm the person. Administrator Connors noted that at least once a month the Village staff is confronted with similar unsafe situations. Village Administrator Connors noted that he has brought this to the Boards attention before and pointed out the liability to the Village if the safety of the Village staff is not addressed.

Trustee Czarnik suggested a safety lock. Village Administrator Connors noted that he would look into it.

E. Trustee Finley – Health, Sanitation & Public Utilities
Update on Groot Flyers Reflecting Increased Fees

F. Trustee Sands – Roads & Drainage

i) **Road and Drainage Program Update**

Trustee Sands provided an update and indicated that the Primrose drainage issue would be brought to the August BOT meeting.

ii) **Ela Highway work on storm-related Clean-up**

(this item was moved on the agenda)

G. Trustee Czarnik – Planning, Development & Zoning

i) Update on Village Building Permits and Violations

Trustee Czarnik mentioned the latest activity in the Building Department in regards to the number of residential and commercial permits issued along with all the new businesses.

ii) Report on Proposed Commercial Development at Rand Road and Deer Park Boulevard*

(this item was moved after item 7)

H. Administrator Connors

i) Review of Website Policy for Discussion Only*

Village Administrator Connors asked the Board to look this over.

ii) Proposal from Ela Township Highway Department for Traffic Sign Inventory*

(this item was moved on the agenda)

iii) Proposal to Remove Tree Debris from Charlie Brown Park from M&S Landscaping for the Amount of \$1,250*

Village Administrator Connors noted that this would be on the next month payables.

iv) Report on Illinois Municipal League Risk Management Association 2012 Renewal Survey & Quarterly Hours Report*

Village Administrator Connors briefly explained this item and was available to answer questions from the Board.

v) June 23, 2011 Letter from Lake County DOT Regarding Fall 2011 Rehabilitation of Ela Road from Lake Cook to Cuba Road*

Village Administrator Connors briefly explained this item and was available to answer questions from the Board.

vi) Discussion of Electric Aggregation Program by Southwest Lake County Municipalities*

Village Administrator Connors provided an update and pointed out a 15% savings. Village Administrator Connors indicated that a referendum would need to be passed. Village Attorney Bateman noted that a referendum would need to be passed in November, therefore a public notice would need to go out in March 2012.

vii) Proposal from Williams and Associates to Perform Space Needs Analysis for Village Office*

viii) Proposal from Ela Township Highway for Various Village & Park Tree Removals*

Motion: Trustee Czarnik moved, seconded by Trustee Sands, to accept the proposal from Ela Township Highway for various Village & Park Tree Removals for County Corners and Will by 232 Mallard for a total of \$2,050.00

Ayes: Olson, Denny, Thomason, Sands and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

I. Treasurer Stade

J. Village Clerk Schroeder

i) Monthly Clerk Report

ii) Village Summer Newsletter Update

Village Clerk Schroeder noted that the Newsletter was processed and mailed.

Clerk indicated that she worked with Trustee Czarnik on this issue.

12) Investments Held Report

Approval of the Investments Held Report for June 30, 2011 in the amount of \$2,030,308.82*

Motion: Trustee Denny moved, seconded by Trustee Olson, to approve the Investment Held Report for June 30, 2011 in the amount of \$2,030,308.82.

Ayes: Sands, Czarnik, Thomason, Denny and Olson

Nays: None

Absent: Finley

Motion Carried. 5/0

13) Cash Disbursements

Approval of Expenditures Totaling \$645,968.77 (accounts payable in the amount of \$622,890.39; check register \$184.68 plus payroll in the amount of \$22,893.70*

Motion: Trustee Denny moved, seconded by Trustee Olson, to approve Expenditures Totaling \$645,968.77 (accounts payable in the amount of \$622,890.39; check register \$184.68 plus payroll in the amount of \$22,893.70.

Ayes: Sands, Czarnik, Thomason, Denny and Olson

Nays: None

Absent: Finley

Motion Carried. 5/0

14) Executive Session: Pending Litigation, Litigation which is probable or eminent & Personnel

President Kellermann entertained a motion to enter into Executive Session to discuss Pending Litigation, Litigation which is probable or eminent & Personnel at 12:25 p.m.

Motion: Trustee Olson moved, seconded by Trustee Thomason, to enter into Executive Session to discuss Pending Litigation, Litigation which is probable or eminent and personnel at 12:25 p.m.

Ayes: Sands, Denny, Olson, Thomason and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

At this time, President Kellermann and Trustees Sands, Denny, Olson, Thomason and Czarnik entered into Executive Session.

Others included Village Administrator Connors and Village Attorney Bateman. Clerk Schroeder was asked to exit the session.

Motion: Trustee Olson moved, seconded by Trustee Czarnik, to exit Executive Session at 12:54 a.m.

Ayes: Sands, Denny, Czarnik, Olson and Thomason

Nays: None

Absent: Finley

Motion Carried. 5/0

After discussion, President Kellermann and Trustees Sands, Denny, Olson, Thomason and Czarnik exited Executive Session.

Others included Village Administrator Connors and Village Attorney Bateman. Clerk Schroeder was asked to exit the session.

15) New Business

Motion: Trustee Olson moved, seconded Trustee Sands, to approve a 2% C.O.L.A. increase to employees of the Village of Deer Park, effective August 1st 2011.

Ayes: Denny, Thomason, Olson, Sands and Czarnik

Nays: None

Absent: Finley

Motion carried. 5/0

Motion: Trustee Olson moved, seconded by Trustee Czarnik, to adopt an amendment to Ordinance Employee Handbook Policy, amended on July 18, 2011, effective June 20, 2011, to reflect 35.5 hours defining full-time and the use of employment hours instead of days to determine available time-off.

Ayes: Sands, Olson, Denny, Thomason and Czarnik

Nays: None

Absent: Finley

Motion Carried. 5/0

16) Adjournment

President Kellermann entertained a motion to adjourn at 12:57 a.m.

Motion: Trustee Olson moved, seconded by Trustee Thomason, to adjourn at 12:57 a.m.

Upon Roll Call – Voice Vote – 5 Ayes/0 Nays/1 Absent – Motion Carried. 5/0

Respectfully Submitted,

Elizabeth A. Schroeder, RMC
Village Clerk

Robert Kellermann
Village President

(*) Indicates that back-up material is enclosed in meeting agenda packet

The Village of Deer Park is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, are requested to contact the Village's ADA Coordinator at (847) 726-1648 promptly to allow the Village to make reasonable accommodations for those persons.