

The Presbyterian Church of Barrington

Minutes of Regular Meeting of the Session
held May 6, 1963

A Regular Meeting of the Session was held in the Administrative Wing of the new Church building in Barrington Hills, Illinois, on Monday, May 6, 1963, at 8:00 o'clock P.M.

The following Elders were present:

Hal Wilson	Ruelle Caldwell
Richard Savidge	Herbert Smith
Carl Knipp	Eugene Smith
Howard Dieter	Gordon Monsen

The following Elders were excused:

Jack Train
Charles Boand

The following Elders were absent:

Ralph Johnson
Earl Norstrom

The meeting was opened with prayer by the Reverend Paul Winchester. Reverend Paul Winchester suggested that reading of the minutes of last meeting be omitted. This was approved.

Hal Wilson gave the Treasurer's report. In reporting the financial position of our Church, he cautioned the Session of the seriousness of our financial condition. To date, we are \$1,000.00 over our income.

Richard Savidge moved to cooperate fully with Barrington Churches to celebrate Centennial celebration for Town of Barrington week of August 22, 1963. This was seconded by Hal Wilson and approved.

Motion by Carl Knipp for Church to participate in collecting clothing for United Clothing Committee currently going on in area. This was seconded by Gordon Monsen and approved.

Rev. Paul Winchester made a report to Session on his activities for month of April.

Howard Dieter moved to back up Don Miller's request to have a musical program May 24, put on by "Barrington Concert Choral" group in our new Church. This was seconded by Hal Wilson and approved. Anyone willing to become a Patron will send check to Barrington Presbyterian Church for \$10.00 or more. Identify check by adding "Musical Program".

Motion was made by Richard Savidge that a letter should be written by Clerk of Session to Mr. Rodgers, thanking him for his contribution of pictures he took of our new Church. This was seconded by H. Dieter, and approved.

Motion was made by Carl Knipp, seconded by Richard Savidge, and unanimously approved by the Session that in keeping with established policy of Session "that the Sanctuary cannot be used for fund raising activities". The Session cannot act favorably on this request, and this letter is to be sent by Acting Clerk Gordon Monsen in a letter to Marion Board.

Ruelle Caldwell gave a report on Membership Committee. Motion by Herbert Smith moved this report be accepted; seconded by Carl Knipp and approved.

Motion was made by Gordon L. Monsen that Hal Wilson be appointed to contact Ruelle Caldwell, Paul Doolen and Richard Savidge, and anyone they see fit to meet this week at a mutually satisfactory time to discuss and explain to all membership old and new the financial responsibility of our budget to the Church. This was seconded by Carl Knipp and unanimously approved.

Carl Knipp reported on Worship Committee. He reported recommendation on general policy of changes for use of Church such as weddings, funerals, baptisms, etc. Motion made by Carl Knipp and seconded by Eugene Smith that changes be approved as indicated in ink on the General Guide to the use of the Building inserted in the minute book following the minutes of this meeting; this was approved by all except Hal Wilson.

Herbert Smith reported on Dedication Committee. Motion was made by Carl Knipp, seconded by Richard Savidge, that Herbert Smith's report be approved and accepted; that the date for the Dedication service for our new Church be June 9, at 3 P.M. The Speaker will be Dr. Harold Walker. Following the service will be an open house reception in the Church. Approved unanimously.

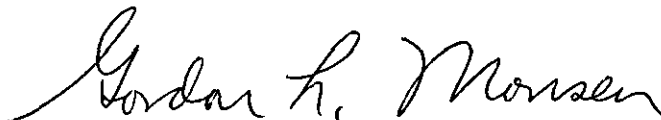
Motion made by Richard Savidge, seconded by Ruelle Caldwell, that Building Committee and Pastor meet to determine when the cornerstone ceremony be conducted prior to June 9th. Approved unanimously.

Gordon Monsen read Jack Train's report on proposed basement modification for Sunday School use, a copy of which report is inserted in the minute book following the minutes of this meeting. Motion by Eugene Smith to accept Jack Train's recommendations and guidance on developing Sunday School facilities in basement, according to letter dated May 3. This was seconded by Herbert Smith and unanimously approved.

On motion by Carl Knipp, seconded by Gordon Monsen, the following resolution was duly adopted:

Resolved, that the Department of Ministerial Relations of the Presbytery of Chicago be requested by the Stated Clerk to have two or more representatives meet with the Session to consider the adequacy of our ministry at a date and time to be determined by the Chairman of such Department of Ministerial Relations and the Stated Clerk; and that the Stated Clerk notify the members of the Session of the date and time so determined.

It was moved by Carl Knipp that the meeting adjourn and seconded by Eugene Smith. Approved.



Gordon Monsen
Acting Clerk of the Meeting

General Policies to Guide the use of the Building
THE PRESBYTERIAN CHURCH OF BARRINGTON

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funeral copy
minutes
2 may 63

Priorities, by classification of functions.

1. Worship and Sacramental functions
2. Regular church organizational requirements.
3. Special activities of the church.
4. Activities beyond the local church, related to Presbytery.
5. Community activities.

1. a. The sanctuary shall be used only for worship, except by specific permission of the Session. It shall be open daily for meditation.

The pastor or visiting minister shall plan the worship in accordance with the Constitution, and preside, except when otherwise approved by the Session. The choir director shall assist in the planning of music.

- b. Baptisms shall take place at Sunday morning worship. Arrangements should be made in advance. ~~It is necessary that at least one parent of a child to be Baptized be a member of The Presbyterian Church of Barrington.~~

- c. Weddings are to be conducted as a service of Christian Worship. It is recommended that one of the bridal couple be a member of the church. All departures from this rule for a church wedding must be approved by the Session.

Preliminary arrangements should be made at least one month in advance.

The pastor or assistant pastor will normally officiate at weddings. Ministers of other churches may officiate at weddings in The Presbyterian Church of Barrington only upon invitation of the Session, following the request of the bridal party. It shall then be customary for one of the ministers of this church to assist in such a wedding service.

The music should be selected to prepare guests for a worship experience. Flowers should be kept to a minimum. Candles may be used. Photographs may ~~not~~ be taken during the ceremony. *from balcony available lighter (no flash)*

The Pastor will be in charge of all procedures. Suggestions should be transmitted to him through the bride.

Wedding receptions may be held in the church by special arrangement with the Women's Association.

Fees and charges shall be as follows, covering both rehearsal and ceremony.

1. No charge to members for use of Sanctuary or chapel.
Caretaker's fee, \$12.00 for sanctuary; \$6.00 for chapel.
2. Non-members shall pay a charge of ~~\$75.00~~ (\$40.00).
3. Organist fee, \$25.00. (~~\$30.00~~)
4. Use of lounge or dining areas, \$25.00. *Breakage extra*

- d. Funerals are to be conducted as a service of Christian Worship. It is recommended that the memorial service be held in the Sanctuary or in the chapel, rather than at a funeral home. The service shall be conducted by the Pastor, or with the assistance, at the Pastor's request, of a visiting minister. The casket, if brought to the church for the memorial service, is not to be opened in the church and it is preferred that it be covered with the church's liturgical pall. No fee for members. Funerals for non-members only with Session approval and a charge of ~~\$75.00~~ (\$40.00) for church, and \$15.00 for organist will be made.

Other requests shall be made on the form provided and shall be approved by the Session.
(items 2, 3, 4, and 5)

General Rules:

1. Space used shall be left in the same condition in which found.
2. No smoking is permitted in the building on Sundays prior to 1 p.m. On weekdays, smoking is permitted in lounge area only, if no worship is in progress.

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Copy of letter from Jack Train - SKIDMORE, OWINGS & MERRILL
30 West Monroe Street

May 3, 1963

Dear Gordon:

I greatly appreciate your willingness to present the budget for the proposed basement modifications to the Session. For the plans and specifications outlined, Plan "B" (which is the plan we have generally agreed to use) was bid by Edders for the amount of \$10,531.59. In addition, to complete the work required for initial installation, the electrical contractor has proposed \$900.00. This constitutes a maximum construction commitment of \$11,431.59, including folding doors, mechanical adjustments, and 1/16" floor tile. Even with Edders, some reductions are possible in this cost because I would prefer fewer doors and a gypsum board ceiling rather than aacoustical tile.

We have also submitted plans to four other local general contractors to submit proposals by the 15th of May. I would suspect from my estimates that at least one of them will bid lower than Edders. Therefore, I request that the Session approve expenditure up to \$11,500.00 for modifications of the basement area to accommodate the Church School program immediately. I might add that this does not include any allowance for Church School furniture, if Edders turns out to be the low bidder.

If we can get this amount of money approved for the program, I will assist the Trustees in an attempt to negotiate a price that will permit acquisition of furniture and possibly a refund of cash within this \$11,500.00 figure.

Sincerely,

Jack Train

P.S. The proposal for Scheme "A" exceeded the proposal for Scheme "B" by \$500.00, in case anyone wants to know.

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